



Smithfield City

Government Records
Request Form (GRAMA)

GRAMA Request Form

96 South Main Street
Smithfield, Utah 84335
1 (435) 563.6226
bboudrero@smithfieldutah.gov

Smithfield City GRAMA Request Form

TO: Smithfield City
ADDRESS: 96 South Main Street, Smithfield, Utah 84335

Description of the requested records (Be specific as possible):

- I would like to inspect or view the records.
- I would like to receive a copy of the records. or view the records. I understand that I may be responsible for the fees associated with copy charges or research charges as permitted by UCA §63-2-203. I authorize costs up to \$ _____ (Please Initial) _____

UCA §63-2-203 (4) encourages agencies to fulfill a records request without charge. Based on this code, I am requesting a waiver of copy costs because.

- Releasing the record primarily benefits the public rather than a person.
Please explain _____

- I am the subject of record.
- I am authorized to representative of the subject of record.
- My legal rights are directly affected by the record and I am impoverished.
(Please attach information supporting your request for waiver of fees)

If the requested records are not public, please explain why you believe you are entitled to access.

- I am the subject of record.
- I am the individual that provided the information.
- I am authorized to have access by the subject of the record or by the individual who submitted the information.
(Documentation required by UCA §63-2-202 attached).
- Other, please explain:

- I am requesting en expedited response as permitted by UCA §63-2-204 (3)(b).
(Please attach information that shows your status as a member of the media and a statement that the records are required for a story, broadcast or publication. Attach any other information that demonstrates that you are entitled to an expedited response)

Requesters Name _____
Mailing Address _____
Telephone Number _____
Email Address _____

Applicant Signature _____
Date