



**Addition Project Information**

Site Address \_\_\_\_\_  
Subdivision Name \_\_\_\_\_  
Project Size \_\_\_\_\_ sq. ft. \_\_\_\_\_ acres Current Zone \_\_\_\_\_ Phase \_\_\_\_\_  
Parcel ID \_\_\_\_\_  
Meter Size (check one) \_\_\_\_\_ 3/4" \_\_\_\_\_ 1" \_\_\_\_\_ 1 1/2" \_\_\_\_\_ Other (\_\_\_\_ in.) Project Value \_\_\_\_\_

\*This application is being submitted by: (check one) <sup>1</sup>  Property Owner  Contractor  Engineer/Surveyor

**Applicant Information**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

**Contractor Information**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_ Contractor Type \_\_\_\_\_

**Project Type (select one)**

- Residential Addition
- Residential Accessory Structure
- Commercial Addition
- Commercial Accessory Structure
- Sign Permit
- Other

**Clearance Certification**

I, the owner, owners agent or contractor, understand that it is my responsibility to correctly locate the property corners and set the structure accurately on said lot. The structure placement will meet all city setback requirements, public and private easements and all recorded rights-of-way. The city, building department and assigned building inspectors, are not required to locate or verify the required setback measurements. If you are unsure of the exact location, please consult with a professional land surveyor. Once approved, this zoning clearance is good for a period of **one (1) month**.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Office Use Only**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> If the above applicant is anyone other than the property owner, this application must be accompanied by a signed form, from the owner of record, authorizing the applicant to act on their behalf.

