

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, January 12, 2022**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Mayor Monson

1. Approval of the city council meeting minutes from December 8, 2021.
2. Resident Input
3. Public Hearing, no sooner than 6:35 P.M., to consider potential projects for which funding may be applied for under the CDBG Small Cities Program for Program Year 2022. Suggestions for potential projects will be solicited, both verbally and in writing, from all interested parties.
4. Public Hearing for the purpose of discussing Ordinance 22-02, an Ordinance annexing Cache County Parcel Number 08-044-0083. The parcel is located at approximately 680 North 280 East. The parcel totals approximately 6.69 Acres.
5. Discussion and possible vote on Ordinance 22-02.
6. Public Hearing for the purpose of discussing Ordinance 22-03, an Ordinance annexing Cache County Parcel Numbers 08-042-0003, 08-042-0025 and 08-042-0024. The parcels are located at approximately 700 North 800 West. The parcels total approximately 49.59 acres.
7. Discussion and possible vote on Ordinance 22-03.
8. Discussion and possible vote on Resolution 22-01, a Resolution creating Voter Participation Areas.
9. Selection of Mayor Pro Tempore
10. Discussion and possible vote on Ordinance 22-01, an Ordinance establishing a time and place for holding regular meetings during calendar year 2022.
11. Approval of Mair Murray as a member of the Smithfield City Tree Committee.
12. Annual council and mayor training.

13. City Manager Report
14. Council Member Reports
15. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.

Genuine tolerance does not mean ignoring differences as if differences made no difference. Genuine tolerance means engaging differences within a bond of civility and respect. - Richard John Neuhaus

ORDINANCE 22-02

NNHC Annexation

WHEREAS, the owners of certain real property, described below, desire to annex such real property to the corporate limits of Smithfield City, Utah; and

WHEREAS, said real property is located within the area proposed for annexation and covers a majority of the private land area within the area proposed for annexation; and

WHEREAS, said real property is equal in value to at least one-third (1/3) of the value of all private real property within the area proposed for annexation; and

WHEREAS, said real property is a contiguous, unincorporated area contiguous to the boundaries of Smithfield City and the annexation thereof will not leave or create an unincorporated island or peninsula; and

WHEREAS, said property is undeveloped and covers an area that is equivalent to less than five percent (5%) of the total land mass of all private real property within Smithfield City; and

WHEREAS, said owners have caused a Petition for Annexation to be filed with the city, together with an accurate plat of the real property which was made under the supervision of a competent, licensed surveyor; and

WHEREAS, on the 8th day of December, 2021, the Smithfield City Council received the required Notice of Certification from the City Recorder certifying that the annexation petition meets the requirements of State law; and

WHEREAS, the City Council published and mailed notice of the Certification, as required by law and no timely protests have been filed in accordance with the provisions of Section 10-2-407, Utah Code Annotated, as amended; and

WHEREAS, the City Council held the required public hearing after giving notice as required by law, and has determined the referenced annexation is desirable;

NOW THEREFORE, pursuant to Section 10-2-407, Utah Code Annotated, as amended, the City Council of Smithfield City, Utah, hereby adopts, passes, and publishes the following:

AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP, ANNEXING CERTAIN REAL PROPERTY AND EXTENDING THE CORPORATE LIMITS OF SMITHFIELD CITY, UTAH.

BE IT ORDAINED, by the City Council of Smithfield City, Cache County, State of Utah, as follows:

1. The real property, more particularly described in Paragraph 2, below, is hereby annexed to Smithfield City, Utah, and the corporate limits of the City are hereby extended accordingly.
2. The real property which is the subject of this Ordinance is described as follows:

The Property is located at: Approximately 680 North 280 East

Cache County Parcel Number(s): 08-044-0083

Boundary Description:

BEG N 0°21'37" W 1770.21 FT OF SW COR OF SE/4 OF SEC 22 T 13N R 1E & TH N 0°21'37" W 870.36 FT TO NW COR OF SE/4 TH N 88°24'58" E 333.40 FT TH S 0°22'28" E 877.48 FT TH S 89°38'23" W 333.54 FT TO BEG CONT 6.69 AC M/B WITH A R/W OVER 66 FT WIDE EASEMENT ADJOINING SD PARCEL ON THE SOUTH (ENT 1136173)

Contains: 6.69 Acres +/-

3. The real property described in Paragraph 2, above, shall be classified as being in the A-10 (Agricultural 10-Acre) District of the Agricultural zone in accordance with the provision of Section 17.08.050 of the Smithfield Municipal Code, and the Zoning Map of Smithfield City shall be amended to include the real property described above.
4. A copy of this Ordinance and an original plat describing the property so annexed shall be filed with the Cache County Recorder within thirty (30) days after the date this Ordinance is adopted.
5. This ordinance shall be effective upon the posting in each of three (3) public places within the corporate limits of Smithfield City.

ADOPTED AND PASSED by the Smithfield City Council this 12th day of January, 2022.

SMITHFIELD CITY CORPORATION

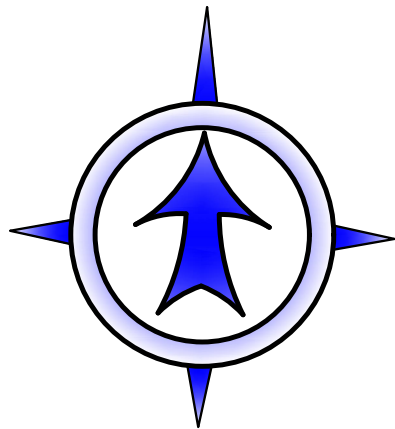
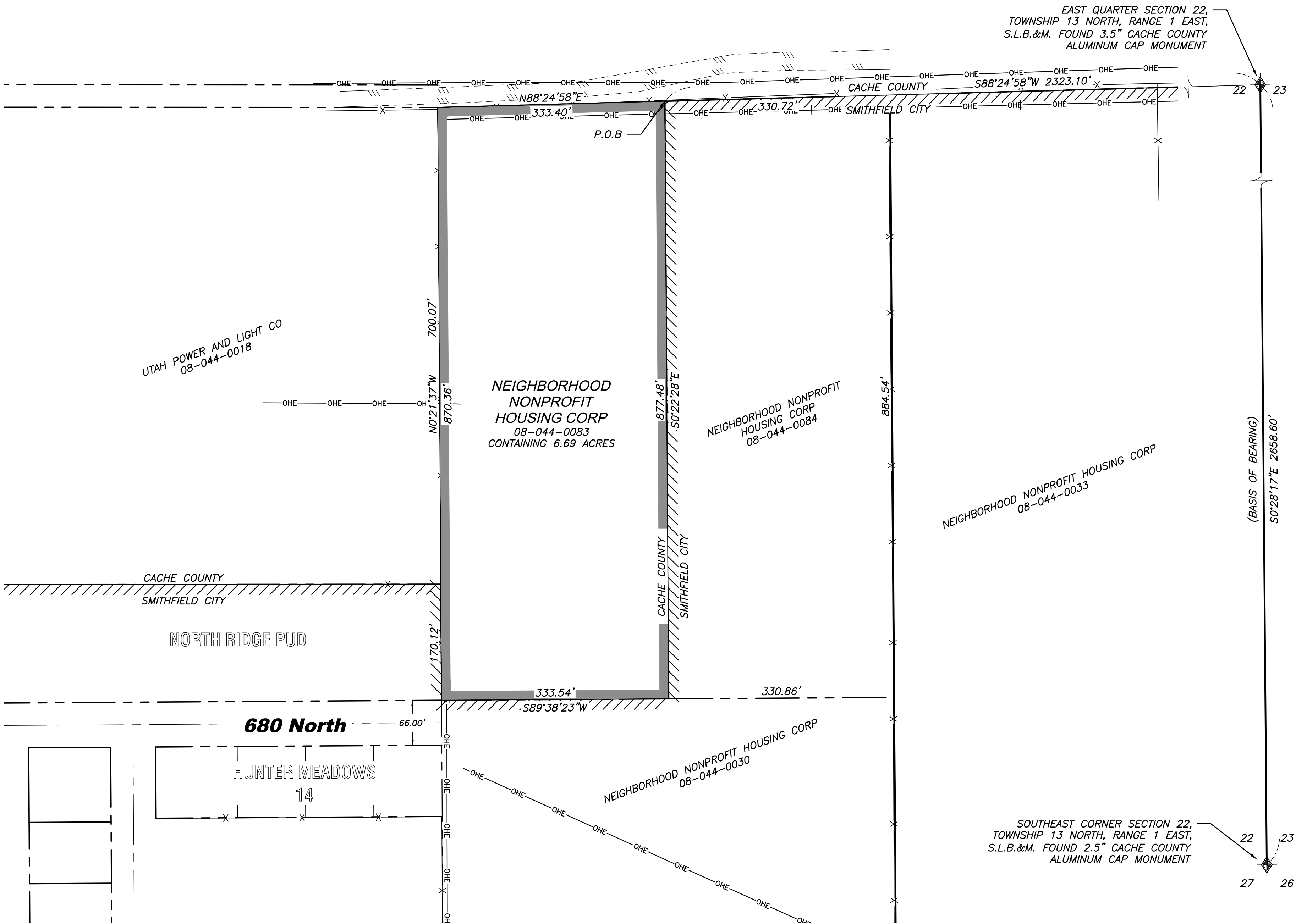
Kristi Monson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

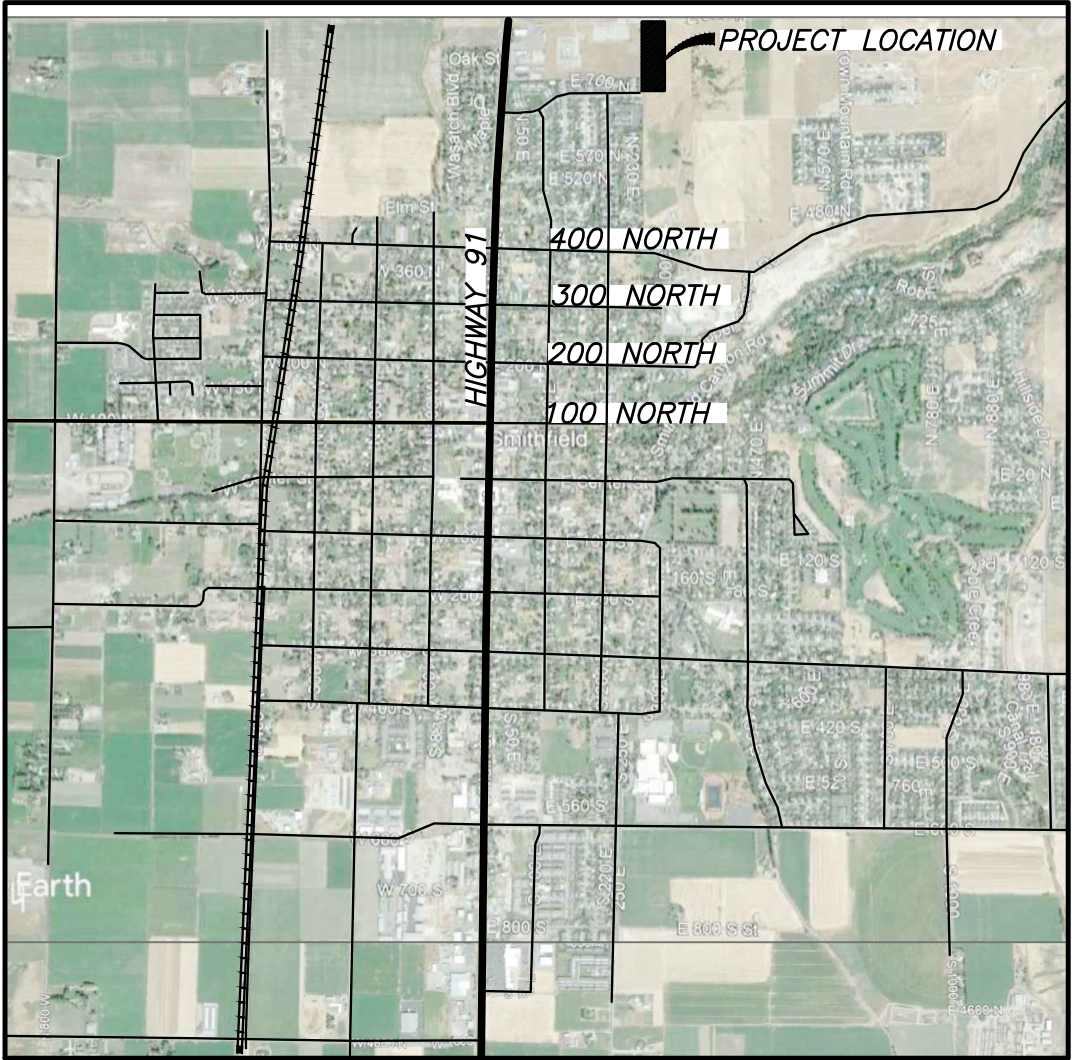
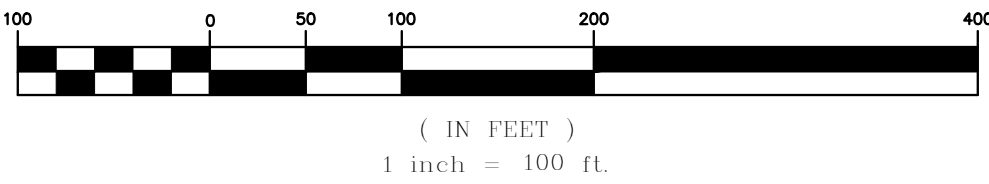
NEIGHBORHOOD NONPROFIT HOUSING ANNEXATION
TO
THE CITY OF SMITHFIELD

A PART OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 13 NORTH, RANGE 1 EAST OF THE S.L.B. & M.



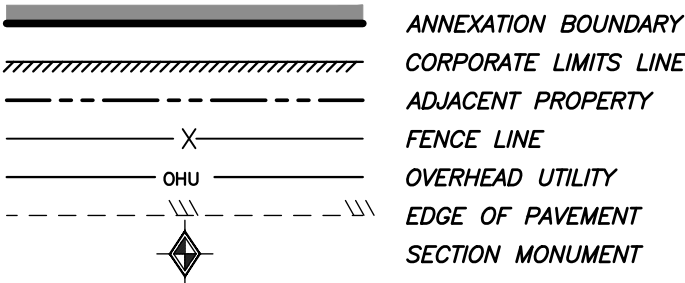
November 18, 2021

GRAPHIC SCALE



Vicinity Map

LEGEND:



PARCELS INCLUDED IN ANNEXATION
1) 08-044-0083

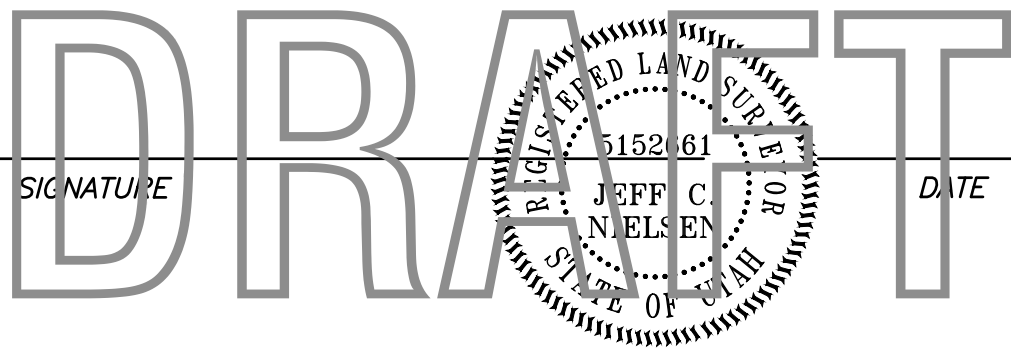
ANNEXATION PLAT

SURVEYOR'S CERTIFICATE

I, JEFF C. NIELSEN, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 5152661 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT THIS IS A TRUE AND ACCURATE MAP OF THE TRACT OF LAND TO BE ANNEXED TO THE CITY OF SMITHFIELD, CACHE COUNTY, UTAH.

Annexation Boundary

A PART OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 13 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT LOCATED ON THE NORTH CORPORATE LIMITS LINE OF SMITHFIELD CITY, SAID POINT BEING LOCATED SOUTH 88°24'58" WEST, A DISTANCE OF 2,323.10 FEET FROM THE EAST QUARTER CORNER OF SAID SECTION 22 FROM WHICH THE SOUTHEAST CORNER OF AFOREMENTIONED SECTION 22 BEARS SOUTH 00°28'17" EAST, A DISTANCE OF 2,658.60 FEET, THENCE RUNNING ALONG THE SAID CORPORATE LIMITS LINE THE FOLLOWING TWO (2) COURSES: (1) SOUTH 00°22'28" EAST, A DISTANCE OF 877.48 FEET; (2) SOUTH 89°38'23" WEST, A DISTANCE OF 333.54 FEET; THENCE NORTH 00°21'37" WEST, A DISTANCE OF 870.36 FEET TO THE NORTH LINE OF THE SAID SOUTHEAST QUARTER; THENCE NORTH 88°24'58" EAST, A DISTANCE OF 333.40 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. CONTAINING 6.690 ACRES.



21-122.dwg

Preparation Date: 11/18/21

ACCEPTANCE BY LEGISLATIVE BODY

THIS IS TO CERTIFY THAT WE, THE SMITHFIELD CITY COUNCIL, HAVE RECEIVED A PETITION SIGNED BY THE MAJORITY OF THE OWNERS OF THE TRACT SHOWN HEREON REQUESTING THAT SAID TRACT BE ANNEXED TO THE CITY OF SMITHFIELD, AND THAT A COPY OF THE ORDINANCE HAS BEEN PREPARED FOR FILING HEREWITH ALL IN ACCORDANCE WITH THE UTAH CODE ANNOTATED (1953) 10-3-1 AS REVISED, AND THAT WE HAVE EXAMINED AND DO HEREBY APPROVE AND ACCEPT THE ANNEXATION OF THE TRACT AS SHOWN AS PART OF SAID CITY.

APPROVED: _____ MAYOR

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____.

RECORDER

DEPUTY COUNTY SURVEYOR'S CERTIFICATE OF APPROVAL

THIS PLAT HAS BEEN REVIEWED BY THE COUNTY SURVEYORS OFFICE AND IS HEREBY APPROVED AS A FINAL LOCAL ENTITY PLAT, PURSUANT TO UTAH CODE ANNOTATED 17-23-20 AMENDED.

DATE _____ DEPUTY CACHE COUNTY SURVEYOR

COUNTY RECORDER'S NO.

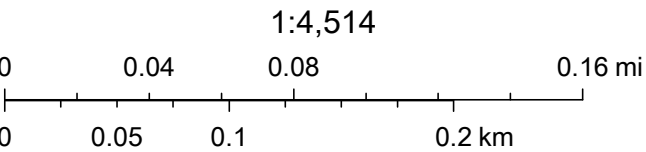
STATE OF UTAH, COUNTY OF _____, RECORDED AND FILED
AT THE REQUEST OF: _____
DATE: _____ TIME: _____ FEE: _____
ABSTRACTED _____
INDEX _____
FILED IN: FILE OF PLATS COUNTY RECORDER

Parcel Map



10/18/2021, 10:44:53 AM

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<div></div> ASPHALT	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2
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County Boundary	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2	<div></div> Green: Band_2
Cache Parcels	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3	<div></div> Blue: Band_3



Maxar

ORDINANCE 22-03

Woodlee Farms

WHEREAS, the owners of certain real property, described below, desire to annex such real property to the corporate limits of Smithfield City, Utah; and

WHEREAS, said real property is located within the area proposed for annexation and covers a majority of the private land area within the area proposed for annexation; and

WHEREAS, said real property is equal in value to at least one-third (1/3) of the value of all private real property within the area proposed for annexation; and

WHEREAS, said real property is a contiguous, unincorporated area contiguous to the boundaries of Smithfield City and the annexation thereof will not leave or create an unincorporated island or peninsula; and

WHEREAS, said property is undeveloped and covers an area that is equivalent to less than five percent (5%) of the total land mass of all private real property within Smithfield City; and

WHEREAS, said owners have caused a Petition for Annexation to be filed with the city, together with an accurate plat of the real property which was made under the supervision of a competent, licensed surveyor; and

WHEREAS, on the 8th day of December, 2021, the Smithfield City Council received the required Notice of Certification from the City Recorder certifying that the annexation petition meets the requirements of State law; and

WHEREAS, the City Council published and mailed notice of the Certification, as required by law and no timely protests have been filed in accordance with the provisions of Section 10-2-407, Utah Code Annotated, as amended; and

WHEREAS, the City Council held the required public hearing after giving notice as required by law, and has determined the referenced annexation is desirable;

NOW THEREFORE, pursuant to Section 10-2-407, Utah Code Annotated, as amended, the City Council of Smithfield City, Utah, hereby adopts, passes, and publishes the following:

AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP, ANNEXING CERTAIN REAL PROPERTY AND EXTENDING THE CORPORATE LIMITS OF SMITHFIELD CITY, UTAH.

BE IT ORDAINED, by the City Council of Smithfield City, Cache County, State of Utah, as follows:

1. The real property, more particularly described in Paragraph 2, below, is hereby annexed to Smithfield City, Utah, and the corporate limits of the City are hereby extended accordingly.
2. The real property which is the subject of this Ordinance is described as follows:

The Property is located at: Approximately 700 North 800 West

Cache County Parcel Number(s): 08-042-0003, 08-042-0025 & 08-042-0024

Boundary Description:

A portion of the NW1/4 and the SW1/4 of Section 21, Township 13 North, Range 1 East, Salt Lake Base & Meridian, more particularly described as follows:

Beginning at a point on the current Corporate Limits of Smithfield City located N0°16'37"W along the Section line 1,517.81 feet and East 208.73 feet from the Southwest Corner of Section 21, T13N, R1E, S.L.B. & M.; thence N0°05'54"W 284.01 feet; thence S81°07'55"E 14.76 feet; thence N0°39'18"W 287.25 feet; thence 0°39'22"W 270.00; thence S89°38'21"W 7.64 feet; thence North 492.53 feet; thence along the extension of, and along an existing fence line the following 8 (eight) courses and distances: S88°55'30"E 139.68 feet; thence N89°42'00"E 435.50 feet; thence S89°54'00"E 503.00 feet; thence S89°58'00"E 547.40 feet; thence S0°14'00"E 627.00 feet; thence S0°20'00"E 173.00 feet; thence S0°05'00"W 138.00 feet; thence S0°32'00"E 391.90 feet; thence S89°59'58"W 1,589.49 feet to the point of beginning.

Contains: 49.59 Acres +/-

3. The real property described in Paragraph 2, above, shall be classified as being in the A-10 (Agricultural 10-Acre) District of the Agricultural zone in accordance with the provision of Section 17.08.050 of the Smithfield Municipal Code, and the Zoning Map of Smithfield City shall be amended to include the real property described above.
4. A copy of this Ordinance and an original plat describing the property so annexed shall be filed with the Cache County Recorder within thirty (30) days after the date this Ordinance is adopted.
5. This ordinance shall be effective upon the posting in each of three (3) public places within the corporate limits of Smithfield City.

ADOPTED AND PASSED by the Smithfield City Council this 12th day of January, 2022.

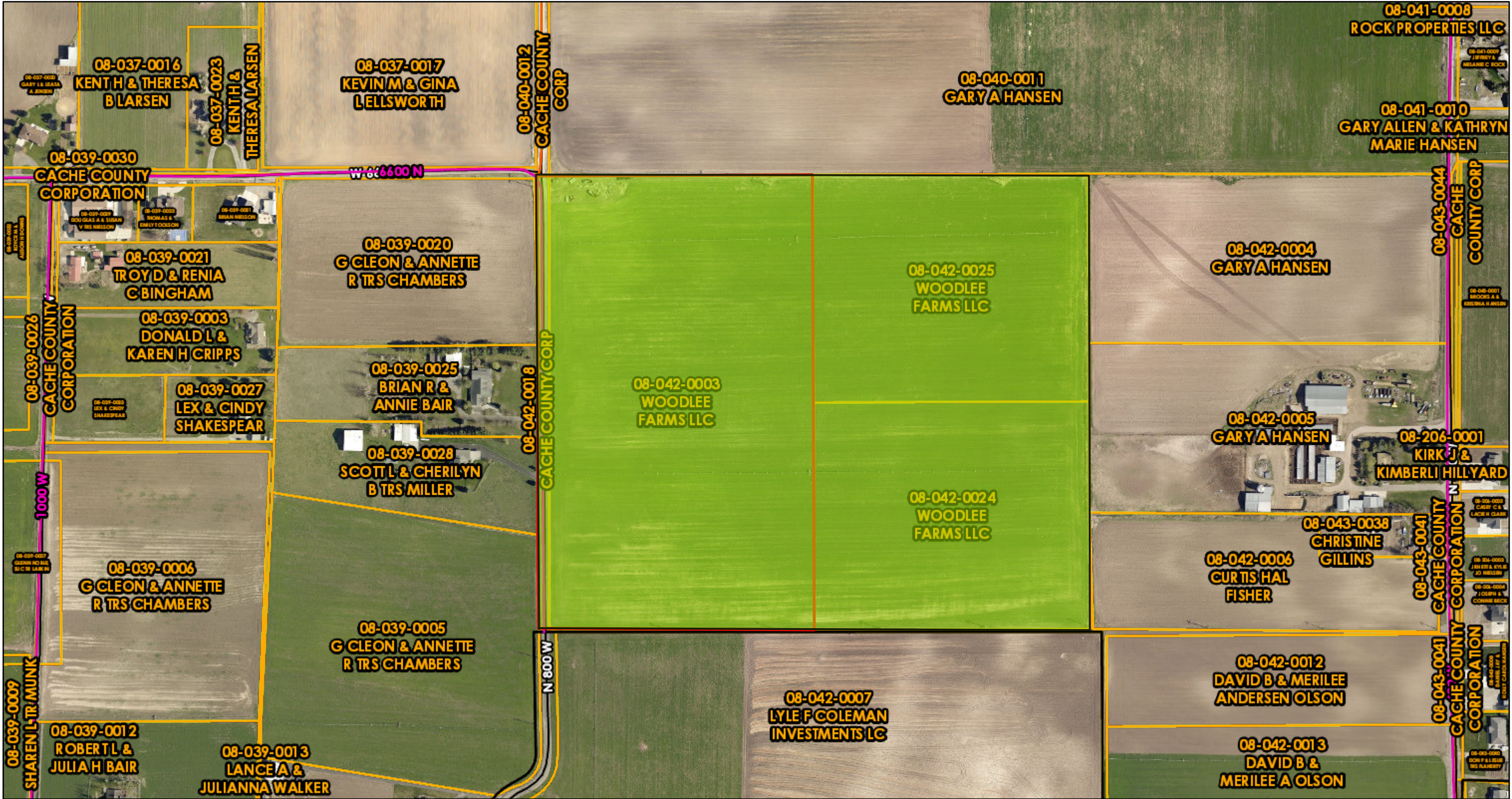
SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor


























































ATTEST:

Justin B. Lewis, City Recorder

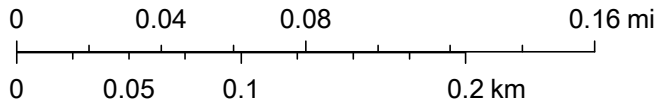
Parcel Map



11/2/2021, 8:38:27 AM

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 Override 1	 Cache Parcels								
 Override 1	UTCACH038042.sid	 Red: Band_1	 Red: Band_1	 Red: Band_1	 Red: Band_1	 Red: Band_1	 Red: Band_1	 Red: Band_1	 Red: Band_1
County Road Surface Type		 Red: Band_1	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2
ASPHALT	 Green: Band_2	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3
 GRAVEL	 Blue: Band_3	UTCACH010010.sid	UTCACH026017.sid	UTCACH042027.sid	UTCACH010030.sid	UTCACH026027.sid	UTCACH018042.sid	UTCACH018030.sid	UTCACH016013.sid
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 Municipal Boundaries		 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2	 Green: Band_2
 County Boundary		 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3	 Blue: Band_3

1:4,514



Maxar



SMITHFIELD, CACHE COUNTY, UTAH



SURVEYOR'S CERTIFICATE

SURVEYORS CERTIFICATE
I, DENNIS P. CARLISLE, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 172675 IN ACCORDANCE WITH TITLE 58, CHAPTER 22 OF UTAH STATE CODE. I FURTHER CERTIFY THAT THIS PLAT IS A TRUE AND ACCURATE MAP OF THE TRACT OF LAND TO BE ANNEXED INTO SMITHFIELD CITY, UTAH.

BOUNDARY DESCRIPTION

A portion of the NW1/4 and the SW1/4 of Section 21, Township 13 North, Range 1 East, Salt Lake Base & Meridian, more particularly described as follows:

Beginning at a point on the center Corporate Limits of Smithfield City located N01°63'7" W along the Section line 1,517.81 feet and East 208.73 feet from the Southwest Corner of Section 21, T13N, R1E, S1.B & M.; thence N05°54'4" W 284.01 feet; thence S81°07'55" E 14.76 feet; thence N03°39'18" W 287.25 feet; thence 0°39'22" W 270.00; thence S89°38'21" W 7.64 feet; thence North 49°23 feet; thence along the extension of, and along an existing fence line the following 8 (eight) courses and distances: S88°53'30" E 139.68 feet; thence N89°42'00" E 43.50 feet; thence S89°54'00" E 50.03 feet; thence S89°58'00" E 54.70 feet; thence S0°14'00" E 62.70 feet; thence S0°20'00" E 173.00 feet; thence S0°05'00" W 138.00 feet; thence S0°32'00" E 391.90 feet; thence S89°59'58" W 1,589.49 feet to the point of beginning.

Contains: 49.59+/- acres

SURVEYOR'S SEAL

DENNIS P. CARLISLE
PROFESSIONAL LAND SURVEYOR
CERTIFICATE NO. 172675

DATE _____

ACCEPTANCE OF LEGISLATIVE BODY

THIS IS TO CERTIFY THAT WE, THE UNDERSIGNED SMITHFIELD CITY COUNCIL HAVE RECEIVED A PETITION SIGNED BY THE MAJORITY OF THE OWNERS OF THE TRACT OF LAND SHOWN HEREON REQUESTING THAT SAID TRACT BE ANNEXED TO THE CITY OF SMITHFIELD AND THAT A COPY OF THE ORDINANCE HAS BEEN PREPARED FOR THE FILING HEREWITH ALL IN ACCORDANCE WITH THE UTAH CODE ANNOTATED (1979) 10-1-04 THROUGH 423, (AS REVISED) AND THAT WE HAVE EXAMINED AND DO HEREBY APPROVE AND ACCEPT THE ANNEXATION OF THE TRACT AS SHOWN AS PART OF SAID CITY.

DATED THIS _____ DAY OF _____ A.D. 20_____

ATTEST: _____
RECORDED

RECORDED'S SEAL

APPROVAL BY DEPUTY COUNTY SURVEYOR

THIS PLAT HAS BEEN REVIEWED BY THE COUNTY SURVEYOR AND IS HEREBY APPROVED AS
A FINAL LOCAL ENTITY PLAT, PURSUANT TO UTAH CODE ANNOTATED 17-23-20 AMENDED.

SURVEYOR'S SEAL

DEPUTY COUNTY SURVEYOR

DATE _____

**WOODLEE FARMS
ANNEXATION**

SMITHFIELD, CACHE COUNTY, UTAH

RECORDED # _____
STATE OF UTAH, COUNTY OF CACHE, RECORDED AND FILED AT THE REQUEST OF _____

DATE: TIME: BOOK: PAGE:

\$	CACHE COUNTY RECORDER
FEE	

civilsolutionsgroup inc.

CACHE VALLEY | P: 435.213.3762
SALT LAKE | P: 801.216.3192
UTAH VALLEY | P: 801.874.1432
info@civilsolutionsgroup.net
www.civilsolutionsgroup.net



RESOLUTION 22-01

A RESOLUTION CREATING VOTER PARTICIPATION AREAS

WHEREAS, House Bill 119, passed by the Utah State Legislature and signed into law by the Governor in 2019, requires the City of Smithfield to create four (4) Voter Participation Areas (VPA) as set forth in Utah Code Ann. §20A-7-401.3; and

WHEREAS, it is proposed to combine the existing Cache County voting precincts established in Smithfield to create the four VPAs; and

WHEREAS, the City Council finds that the proposed VPAs described below are contiguous and compact and have substantially equal population.

NOW THEREFORE; BE IT RESOLVED THAT THE SMITHFIELD CITY MUNICIPAL COUNCIL, adopts four Voter Participation Areas made up of the Cache County voting precincts within the City of Smithfield and illustrated with the attached map.

The VPAs are described as follows:

VPA 1: Precinct SMI06:I & SMI07:I = 1,795 registered voters

VPA 2: Precinct SMI01:I & SMI02:I = 2,091 registered voters

VPA 3: Precinct SMI03:I & SMI04:I = 1,497 registered voters

VPA 4: Precinct SMI05:I & SMI08:I = 1,444 registered voters

Approved and signed this 12th day of January, 2022

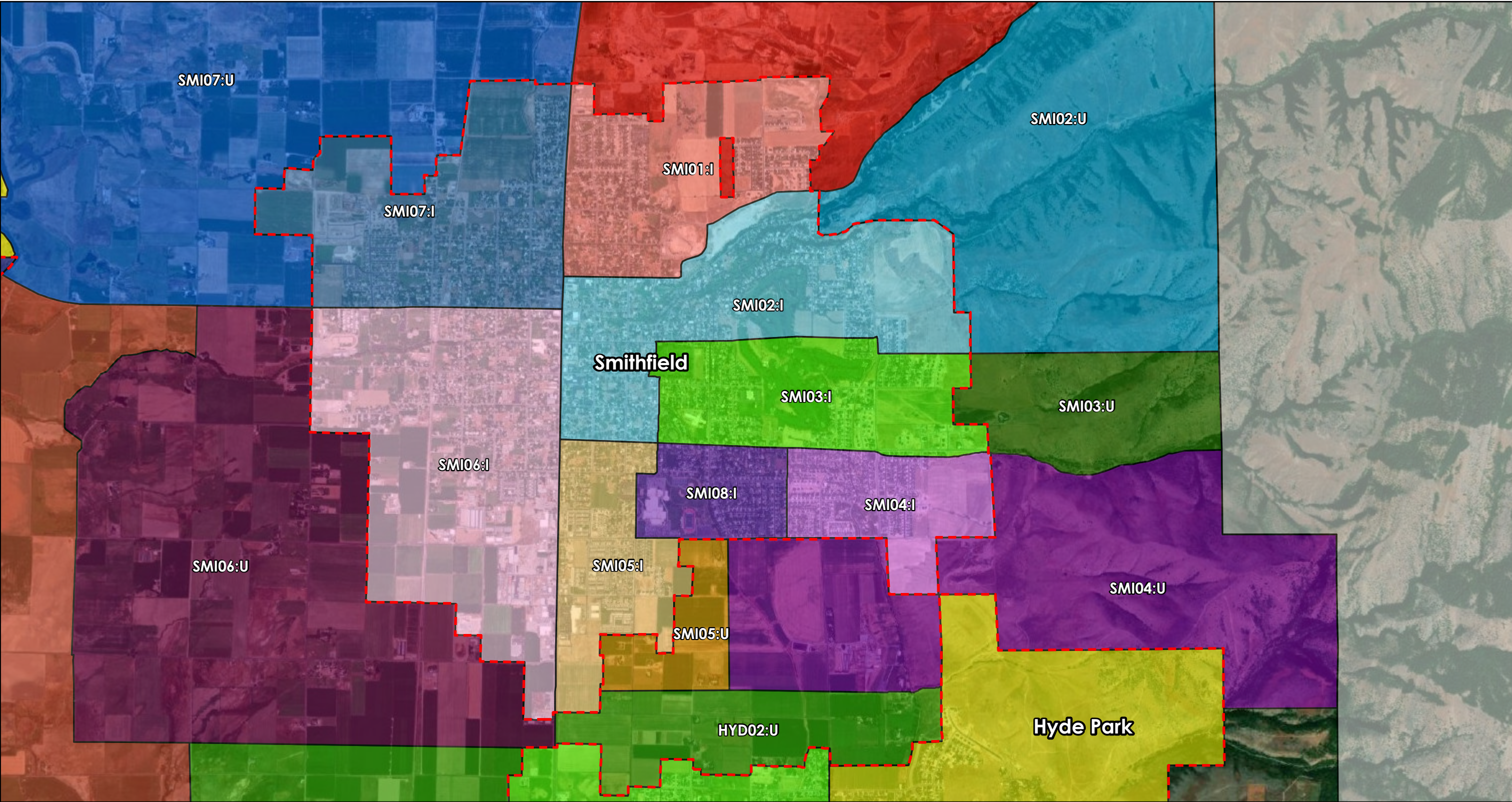
SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

Voting Precinct Map



12/8/2021, 2:24:11 PM

Municipal Boundaries

Voting Precincts 2021

AMA:I

AMA:U

BEN:U

SMI01:I

SMI03:I

SMI05:I

SMI07:I

HYD02:I

SMI01:U

SMI03:U

SMI05:U

SMI07:U

HYD02:U

SMI02:I

SMI04:I

SMI06:I

SMI08:I

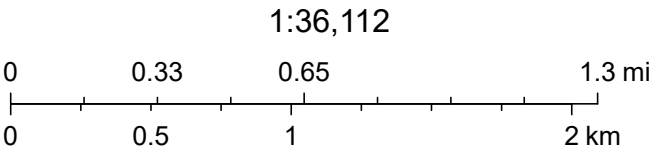
HYD03:I

SMI02:U

SMI04:U

SMI06:U

UNINHC



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

ORDINANCE NO. 22-01

AN ORDINANCE ESTABLISHING A TIME AND PLACE FOR HOLDING REGULAR MEETINGS DURING CALENDAR YEAR 2022

Be it ordained by the governing body of the municipality of Smithfield City, Utah.

SECTION 1.

TIME AND PLACE OF REGULAR COUNCIL MEETING. The city council shall conduct a regular meeting which shall be held on the Wednesday's listed below of each month during 2022 at the City Office Building, located at 96 South Main, Smithfield, Utah. The meeting shall begin at 6:30 P.M.; unless otherwise posted.

January 12 th	February 9 th
March 9 th	April 13 th
May 11 th	June 22 nd
July 13 th	August 10 th & 24 th
September 14 th	October 12 th
November 9 th	December 14 th

TIME AND PLACE OF PLANNING COMMISSION MEETING. The planning commission shall conduct its regular meeting on the third (3rd), Wednesday of each month during 2022 at the City Office Building, located at 96 South Main, Smithfield, Utah. The meeting shall begin at 6:30 P.M.; unless otherwise posted.

TIME AND PLACE OF RDA BOARD MEETING. The RDA board shall conduct its regular meeting on the second (2nd) Wednesday of each month, if needed, during 2022 at the City Office Building, located at 96 South Main, Smithfield, Utah. The meeting shall be begin no sooner than 7:30 P.M.; unless otherwise posted.

Changes to the place, time, or cancellations will be posted in advance.

SECTION 2. EFFECTIVE DATE. This ordinance shall take effect immediately upon posting.

Approved and signed this 12th day of January, 2022.

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

Open and Public Meetings Information

A quorum of the council is three council members.

A quorum is not two council members and the mayor.

The mayor only votes in the event of a tie and the absence of one council member.

All meetings of the council are to have an audio recording and written meeting minutes.

All meetings of the council must be advertised and are currently advertised at the city office building, library, city website, and the Utah Public Notice Website.

The same rules apply to the planning commission.

Any council member with a conflict of interest needs to announce the conflict before an item is discussed and give a reason for the conflict. The council member is allowed to participate in the discussion and vote if they choose to do so or they can abstain from the discussion and vote.

Any vote of the council requires a yes or no from each council member and the vote of each council member must be specifically listed in the meeting minutes.

Any vote to approve or amend the budget requires a public hearing beforehand.

Most land-use items requiring a vote must also have a public hearing beforehand.

Administrative items do not require a public hearing.

The city council is required to meet at least once per month.

Resolutions do not require a public hearing unless it is specifically required.