

SMITHFIELD CITY COUNCIL

APRIL 12, 2023

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, April 12, 2023. The meeting began at 6:34 P.M. and Mayor Kristi Monson was in the chair. The welcome/pledge of allegiance and thought/prayer was by Mayor Monson.

The following council members were in attendance: Curtis Wall, Deon Hunsaker, Sue Hyer and Jon Wells.

Wade Campbell arrived during the meeting.

City Manager Craig Giles, Police Chief Travis Allen, Interim Fire Chief Jeff Peterson, City Engineer Clay Bodily, Public Works Director Josh Wright, Interim Library Director Karen Bowling, Golf Superintendent Chad Daniels, Recreation Director Brett Daniels and City Recorder Justin Lewis were also in attendance.

VISITORS: Shirley Whitman, Lyndie Hall, Melanie Sorensen, Caralee Stokes, Tami Kidman, Todd Orme, Jennifer Orme, Theresa Forrester, David Forrester, Jeff Barnes, Lazaro Soto, Beatriz Jarvis, Lyle Coleman, Warren L. Roundy, Ted Stokes, Cortni Stokes, Aaron Rudie, Julie Rudie, Jenn Staker, Jeremy Hunt, Brian Potts

5:39 – 6:31 P.M. - Question and answer session with Senator Chris Wilson.

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MARCH 22, 2023.

A motion to approve the March 22, 2023 City Council Meeting minutes was made by Jon, seconded by Sue and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells

No Vote: None

Absent: Campbell

YOUTH COUNCIL REPORT

Zander Papke reported the youth council helped fill the Easter eggs for the Easter egg hunt. They also helped setup for the Easter egg hunt which is hosted by the Smithfield Chamber of Commerce.

The youth council will help with the setup for the scholarship pageant on Saturday, April 22nd.

The youth council is also going to help the Lions Club with their annual spaghetti dinner on Thursday, April 27th.

On Saturday, April 29th the youth council will help with the annual day of service.

The closing social will be held in June for the current youth council members.

DISCUSSION ON THE UTAH WATERSHED COUNCIL ACT AND THE BEAR RIVER WATERSHED COUNCIL.

Andy Rasmussen, who works for the Langdon Group and is a resident of the city, reviewed a presentation about the Utah Watershed Council.

****Council Member Wade Campbell arrived at the city council meeting at 6:40 P.M.****

The following slides were reviewed:

Page 11: Local Watershed Councils

In “a balance appropriate for the watershed” and “where feasible,” members* shall represent the following interests:

- Agriculture
- Industry
- Indian Tribes
- Public Water Suppliers
- Water Planning and Research Institutions
- Water Quality
- Fish and Wildlife
- Water Dependent Habitat and Environments
- Watershed Management
- Mutual Irrigation Companies
- Local Sponsors of Reclamation Projects

A local council may also invite state and federal agencies to designate a liaison to the local watershed council.

Page 12: Local Watershed Councils (Cont.)

Role:

- Similar to Utah Watershed Council, but at local level:
 - Encourage and facilitate discussion and collaboration.
 - Facilitate communication and coordination among state and federal agencies in the implementation of water-related activities.
- Communicate local issues, concerns, and priorities to the Utah Watershed Council.
- Those located in the Colorado River Basin are also to advise the newly created Colorado River Authority.

Page 13: What Watershed Councils Are:

(a) develop diverse and balanced stakeholder forums for discussion of water policy and resource issues at watershed and state levels that are not vested with regulatory, infrastructure financing, or enforcement powers or responsibilities; and

(b) use local expertise and resources found in universities and other research institutions or in regional, state, and federal agencies.

Page 14: What Watershed Councils Are Not:

“(A)re ~~not vested~~ burdened with regulatory, infrastructure financing, or enforcement powers or responsibilities...”

Page 15: Local Watershed Councils Convening Soon

The following groups will make up the Great Salt Lake Watershed Council: Bear River Watershed Council, Weber River Watershed Council, Jordan River Watershed Council, Utah Lake Watershed Council, and the West Desert Watershed Council.

Page 16: Local Watershed Councils Organizing Process

- Take “Nominations” and review names with key stakeholders
- Organizing Documents
- Utah Watershed Council Grants Certification

Page 20: Summary of Certification Process

- 1) Convene organized local council
- 2) Council drafts letter requesting

certification from state council

- states membership

- details how they meet code

- 3) Meet with state council for discussion and certification

DISCUSSION AND POSSIBLE APPROVAL OF JEANCARLO HALE, EVELYN JACKMAN, TAYLOR LEE, JORGE MANAN-MORENO AND LAZARO SOTO, SR. AS MEMBERS OF THE SMITHFIELD CITY MULTI-CULTURAL COMMITTEE.
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Mayor Monson mentioned the proposed multi-cultural committee members will be volunteers.

Some of the items they will work on is helping with the September 11th day of service as well as assisting the library board when needed.

A motion to appoint Jeancarlo Hale, Evelyn Jackman, Taylor Lee, Jorge Manan-Moreno and Lazaro Soto, Sr. as members of the Smithfield City Multi-Cultural Committee was made by Sue, seconded by Wade and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

DISCUSSION AND POSSIBLE APPROVAL OF JAMES L. (JAMIE) ANDERSON AS A MEMBER OF THE SMITHFIELD CITY PLANNING COMMISSION.

Mayor Monson mentioned Jamie is willing to serve on the planning commission if appointed.

Wade stated Jamie is educated and informed as well as good to work with.

A motion to appoint James L. Anderson as a commissioner on the Smithfield City Planning Commission was made by Wade, seconded by Sue and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

DISCUSSION AND POSSIBLE APPROVAL OF THE LIBRARY ROOF REPAIR PROJECT.

Craig mentioned the parapet repair on the library roof was previously approved.

There are several holes in the roof of the old portion of the library building. The bid from Homer Roofing to redo the roof and install a new membrane of 60 mil is \$56,762.

The bid does not include any of the work which needs to be done inside the building where the water damage occurred.

Mayor Monson mentioned there are flooring, wall and ceiling issues from the parapet leak.

Curtis asked if a five-year warranty is standard? Craig replied residential projects are typically longer but a commercial flat roof typically has a five-year warranty.

Wade asked if 60 mil is the thickest membrane available? Craig replied he was not sure. The quote matches the thickness of the membrane on the new portion of the library roof.

Wade asked if the roof on the new section is okay? Craig replied it is.

Jon asked if the parapet repair would be part of this project? Craig replied it is a different project and not part of this bid.

Jon asked if Homer Roofing is doing the parapet repair project as well? Craig stated that is correct.

A motion to approve the bid from Homer Roofing in the amount of \$56,762.48 for the library building roof repair was made by Wade, seconded by Jon and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING A DIESEL EXHAUST REMOVAL SYSTEM.
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Fire Chief Jeff Peterson mentioned it is unheard of to not have an exhaust removal system in a fire department. Especially where the building is staffed 24/7. It is needed for safety. The goal is to help reduce cancer in firefighters as they have a much higher risk of cancer than non-firefighters. The equipment will keep from the fumes settling on the equipment and uniforms. The staff will not have to inhale the fumes as well. There are known cancer causing agents in exhaust fumes.

There are two different systems to consider. A filter system or a point capture system. The point capture system hooks directly onto the vehicles. The equipment automatically releases when the vehicle pulls away to go on a call.

Jon asked if the cost of the two systems is the same? Chief Peterson replied the filter system is approximately 33% cheaper but is much more costly to maintain long term as the filters must be replaced. The filters would be in a system which is attached to the roof of the building so they can be hard to access. Both systems are common in fire stations.

Chief Peterson recommended the capture system over the filter system. With the capture system the staff will not have to breathe exhaust fumes. With the filter system the staff would continue to breathe the exhaust fumes. Wade mentioned the capture system is similar to what is located in large automotive repair facilities.

A motion to approve the Plymovent diesel exhaust removal system for nine emergency vehicles that back in the apparatus bays was made by Sue, seconded by Wade and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

DISCUSSION AND POSSIBLE APPROVAL OF RAPID KEY ACCESS SYSTEM.

Fire Chief Jeff Peterson mentioned the International Fire Code requires any business with a sprinkling system to allow the fire department to have access to the building in case of an emergency. This is typically done with a key box system. The Knox Company specializes in this type of system. The main issue or concern is the control of the master key. Right now there are 28 businesses in Smithfield with sprinkling systems including Sky View High School. It is the responsibility of the fire department to maintain access to the master keys. The only way to get the master key is through the Knox system if the city decides to implement this device. Local key companies cannot duplicate the Knox master key.

Six master boxes are needed for the local fire department. Three will go in the three fire engines and the other three will go in the staff vehicles. A pin number is required to access the master key in the Knox box. The system keeps a log of who enters the access box as well as the time it was accessed. It also records when the master key was put back. All access is recorded. If needed the city can prove who accessed the key and when. There will be less liability for the city with a Knox box system.

Chief Peterson mentioned one person, per shift, will have access to the Knox box. It is controlled similar to the medicine box safes.

Wade asked if the local businesses could pay a portion of the Knox box required at their facility? Chief Peterson replied the businesses could be contacted in this regard but so far, they had not been contacted.

Wade stated he hoped the businesses would pay, at least a portion of the cost, for the box at their location. The residents of the city should not pay for devices used at businesses. Chief Peterson replied he would have Assistant Chief Jeremy Hunt reach out to each business about the request.

Jon asked if the keys at the businesses would be more secure? Chief Peterson replied that is correct. Jon mentioned this could be an incentive for the businesses where it makes access more secure.

Wade stated he supported implementing a Knox box based system but did not want the city paying the entire cost for the device used at each business. Jon concurred.

Chief Peterson asked for approval to purchase the six boxes needed for the city vehicles now. A decision on how much to charge the businesses could be made at a later time.

A motion to approve the purchase of six Knox Box units for internal use at the Fire Department was made by Wade, seconded by Jon and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell
No Vote: None

CONTINUED DISCUSSION AND UPDATE ON THE FISCAL YEAR 2024 BUDGET WHICH IS THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2024.
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Craig informed the council of some proposed changes to the new budget.

The part-time wages in the Parks Department was originally calculated incorrectly and has been adjusted to \$103,918.

In the Water Enterprise Fund, \$50,000 has been added to replace two pressure-reducing valves and \$60,000 has been added to replace the roof on the one-million-gallon tank.

In the Cemetery Department, \$70,000 has been added to replace the waterline from the golf course to the cemetery.

Jon asked the size of the pipe? Josh replied it is a six-inch steel line.

The health insurance renewal came back at a 25% increase. The broker for the city is putting the city out to bid as a 25% increase is not sustainable.

The public safety utility fee, \$4.00 per month, is going away in July at the recommendation of the city auditor and state auditor's office. How will this \$250,000 revenue shortfall be replaced? The options are to consider adjusting the property tax rate or doing nothing. If nothing is done to replace the revenue then items in the general fund will have to be cut.

Wade stated he wished the property tax rate had been held in 2022. Something must be done this year in this regard.

Wade stated he did not support increasing the wages of the city council or mayor.

Wade asked how much the city budget is? Craig replied the total budget is approximately nineteen million dollars.

Wade stated increasing the property tax rate or holding it the same as the previous year is not popular but he has regretted not doing it twice in the past while he has been serving as a council member. Mayor Monson mentioned last year water, sewer and garbage fees were increased so the property tax rate was not held the same as the previous year. Mayor Monson stated she supported holding the same rate as in the past.

Curtis asked what items would be cut? Craig replied it would require cutting major services and programs. Curtis asked for better clarification on what would be cut. Craig replied all non-essential programs such as the youth council, senior citizen program, and historical society would be the first to go. Then the library, parks, cemetery and other maintenance related departments would have to be cut back. Essential services such as police, fire and streets are all essential services.

Curtis asked if a certain percentage would be cut in each department? Craig replied to cut \$200,000 from the general fund will require some major cuts to services and programs.

Wade stated sewer, water, police and fire are all important departments. The rec center, library and others can be cut if needed.

Craig informed the council he would come back in May with a list of proposed cuts for the council to consider. Curtis stated he needed to better understand exactly what items or programs would be cut and would like to see it in writing.

Jon stated holding the property tax rate the same as previous years is misleading in his mind. The state considers it a property tax increase if the rate is held the same as the previous year.

Sue stated nobody wants to pay more but costs have risen on the services and programs provided by the city.

Curtis mentioned one of the biggest costs of the city is wages and benefits. Wade replied if benefits are cut or reduced then the city will lose employees. Craig mentioned the city is competing with other local cities for employees. All cities have fairly similar benefits. If the benefits are reduced when compared to other cities, the city will most likely lose several employees.

Craig reviewed several water related projects the council needs to discuss on how to proceed or not proceed on.

The city is delinquent in water storage and needs a new water tank. The estimated cost is \$5,500,000 to \$6,000,000 depending on the location where the tank is built.

The steel waterline which runs from the top of Smithfield Canyon to the city was installed in 1923 and needs to be replaced. The approximate project cost is \$6,000,000.

Replacing all of the existing undersized six-inch waterlines with eight-inch waterlines has an approximate cost of \$9,000,000.

Growth, in the form of impact fees, can help pay for the new water tank.

The spring collection waterline and replacing the existing six-inch waterlines is considered maintenance and cannot be paid for with impact fees.

Costs are rising significantly. A sewer project was originally estimated to cost approximately \$1,000,000 and ended up costing over \$3,000,000 when the project was completed. The original estimate was from approximately four years ago.

There is approximately \$4,000,000 in the water fund balance so there is not enough funding on-hand to pay for any of the projects. Basically, the only two options are to bond or do nothing.

Jon asked if grant funding could be obtained to pay for any of the projects? Craig replied the city applied for grant funding in the past and had been denied. One of the key components of the grants is the MAGI (Modified Adjusted Gross Income) of the city. The city is higher than other places who have applied so the other cities received the funding. The staff will continue to look for and apply for grant funding when possible.

Jon asked if the MAGI is the average income of the residents of the city? Craig replied that is correct.

Curtis mentioned the council and mayor toured the area where the spring waterline is located up the canyon a couple of years ago. The waterline is leaking and most likely a considerable amount of water will be saved if a new waterline is installed. Josh stated the line is a low-pressure

waterline so it is hard to know where it is leaking and where the waterline is next to a creek in most cases it leaks into the creek and is not visible.

Josh informed the council the spring waterline is usually repaired at least twice per year when noticeable leaks are seen. Craig mentioned the spring waterline pipe is an old lead jointed pipe.

Josh reviewed some waterline break photos as well as the costs associated with a waterline repair. The average cost per repair is approximately \$13,000. The city pays approximately \$200,000 per year in waterline repair costs.

Jon asked if a bond is approved by the voters? Craig replied it is not; the city council approves bonding.

Mayor Monson asked the council how they would like to proceed? Wade replied he did not like loans/bonds or debt of any kind. Approximately \$19,200,000 is needed for these projects. Public input is needed before a decision can be made. Justin replied public hearings are required before bonds can be approved. Wade stated a presentation needs to be made to the residents to let them know what is needed and the associated cost. Jon mentioned part of the project can be paid for with growth but most of the work needing to be done is on aging infrastructure. Craig concurred. Curtis mentioned he would estimate around 80% of what is needed is for aging infrastructure not new growth. Jon mentioned the residents need to be informed the majority of what is needed is due to aging infrastructure and not growth. Wade mentioned everyone in the city will pay the cost so everyone should be involved in the decision of how to proceed. Jon stated more information is needed before an informed decision can be made. Deon stated the costs of recent projects have been high. The costs of the new projects need to be determined so the council is comfortable with the decision and knowing if the city bonds there is enough funding to cover the project costs.

Wade asked Chief Allen if one new police officer is enough? Chief Allen replied at this time no; one is not enough. Wade replied the police department needs to be properly funded in order to succeed. The department has been underfunded since it was created. The department is currently understaffed. The current city code cannot be properly enforced because of a lack of staff. Two new officers is still not enough to cover the shortfall. Chief Allen replied if a focus of the city council is code enforcement, then more bodies are needed. Wade stated code enforcement needs to be better done. Wade stated he supported funding two new police officers rather than one. Curtis mentioned each department needs more employees to function better. Wade replied the public works department has almost the same number of employees as it did fifteen years ago.

Curtis asked when the golf course will open? Chad Daniels replied he thought best case would be around April 21st. Curtis mentioned revenue is currently being lost by the golf course not being open so they will be struggling as well. Chad replied many tournaments are scheduled. Normally the golf course opens in March but this year it will be in April.

Curtis asked if the golf course is experiencing snow mold problems like Utah State University is? Chad replied the greens did well over the winter. The snow is melting fast. Warm weather is needed and the golf course will be fine.

Jon asked Chad if he was aware irrigation water was being put in the irrigation canal? Chad replied he was aware and all of the gates are currently closed. Jon asked if there were any snow dams in the canal? Chad replied water is flowing all of the way through the course in the canal. There are not any issues.

Mayor Monson mentioned one thing she learned at a Utah League of Cities and Towns training is the city is in the business of providing a quality of life and a place for people to want to live. A good quality of life is needed for those residing in the city.

DISCUSSION AND POSSIBLE APPROVAL OF THE 2023 WATER CONSERVATION PLAN UPDATE.

Clay mentioned the state requires the plan to be updated periodically.

Public Works Director Josh Wright and Clay revised the existing water conservation plan to meet state requirements.

Curtis asked if the document will be posted on the website? Clay replied after it is approved it can be posted online.

Clay mentioned the new version is much more thorough than previous versions.

Mayor Monson mentioned the three goals of the city in the plan are as follows:

1. Reduce residential water use in gallons per capita per day (gpcd).
2. Increase repair and maintenance to improve system operation.
3. Increase education and use of water efficient landscaping (xeriscaping).

A motion to adopt the Water Conservation Plan Update 2023 was made by Wade, seconded by Jon and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING ORDINANCE 23-11, AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 5 “BUSINESS LICENSE AND REGULATIONS”, CHAPTER 5.08 “BUSINESS LICENSE FEES”, SECTION 5.08.020 “DELINQUENCY; LATE FEES, LEGAL ACTION”.
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Craig mentioned the proposed ordinance would change the due date on business license renewals from December 31st to January 31st.

The fees listed in this section in the code would be moved to the Prevailing Fee Schedule of the City.

A standard \$50 late fee would be changed to a fee that is 1.5 times the original license fee.

****The public hearing was opened at 7:40 P.M.****

There were not any comments or questions.

****The public hearing was closed at 7:40 P.M.****

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 23-11.

Wade suggested changing “his license” to “their license”.

A motion to adopt Ordinance 23-11, an Ordinance amending the Smithfield City Municipal Code Title 5 “Business License and Regulations”, Chapter 5.08 “Business License Fees”, Section 5.08.020 “Delinquency; Late Fees, Legal Action” amending “his license” to “their license” was made by Wade, seconded by Sue and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING ORDINANCE 23-15, AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 15 “BUILDINGS AND CONSTRUCTION”, CHAPTER 15.40 “FLOOD DAMAGE PREVENTION”, SECTIONS 15.40.040 “DEFINITIONS”, 15.40.050 “GENERAL PROVISIONS” AND 15.40.060 “ADMINISTRATION”.
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Clay informed the council that FEMA (Federal Emergency Management Agency) has requirements the city must have in their code so people can apply for flood insurance. FEMA is updating their maps this year and requiring the city code to be updated. The proposed ordinance has been reviewed and approved by the state as well as FEMA to make sure it meets their requirements.

****The public hearing was opened at 7:43 P.M.****

There were not any comments or questions.

****The public hearing closed at 7:43 P.M.****

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 23-15.

Clay mentioned the new FEMA flood map goes into effect on May 9, 2023. FEMA is the one who creates and supplies the flood map.

***A motion to adopt Ordinance 23-15, an Ordinance amending the Smithfield City Municipal Code Title 15 “Buildings and Construction”, Chapter 15.40 “Flood Damage Prevention”, Sections 15.40.040 “Definitions”, 15.40.050 “General Provisions” and

15.40.060 “Administration” was made by Jon, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING RESOLUTION 23-04, A RESOLUTION UPDATING THE PREVAILING FEE SCHEDULE OF THE CITY SPECIFICALLY THE GREEN WASTE AND RECYCLING UTILITY RATES.

Mayor Monson mentioned a new garbage service provider will take over on July 1st.

The city has contracted with Econo Waste.

The city is going to purchase the black, blue and green garbage cans from Logan City.

The city council previously voted to keep recycling and green waste services in the city after the contract ends with Logan City on June 30th.

The proposed rates will be as follows starting in July 2023:

	<u>Current</u>	<u>Proposed</u>
Residential Recycling	\$3.00	\$7.00
Commercial Recycling	\$3.00	\$13.00
Green Waste	\$5.00	\$9.00

****The public hearing opened at 7:46 P.M.****

David Forrester asked if the current garbage service price will stay the same or will it change as well? Mayor Monson replied the current garbage service price would stay the same.

****The public hearing closed at 7:47 P.M.****

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 23-04.
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Jon mentioned some residents don't care about recycling and throw all of their waste in the black garbage can.

Jon asked if the city pays for the tonnage delivered to the recycling facility? Craig replied that is correct and that cost is included in the proposed fee.

Jon asked if the council should consider recycling be optional like green waste? Craig replied in a previous city council meeting the council voted to keep recycling service mandatory. A decision was needed so the garbage can purchase could be finalized and the contract with the carrier completed. The city plans to purchase black, green and blue cans from Logan City.

Jon asked if the green waste can is optional? Craig replied it is optional but does have a 12-month commitment if someone wants the service.

Mayor Monson mentioned the green waste bins the city used to have at Forrester Acres are now gone permanently as Logan City no longer offers this service.

Jon asked if the 12-month timeline on the green waste cans will start on July 1st? Craig replied that is correct.

A motion to adopt Resolution 23-04, a Resolution amending the green waste and recycling utility fees starting on July 1, 2023 was made by Wade, seconded by Jon and the vote was unanimous.

Yes Vote: Wall, Hunsaker, Hyer, Wells, Campbell

No Vote: None

DISCUSSION ON POTENTIAL FLOODING ISSUES AND CONCERNS.

Mayor Monson informed the council they need to decide how they want to handle flooding related issues. Does the council want to supply sand and sandbags to the residents? There is a cost for sand and sandbags. Does the council want to pay for this?

Jon mentioned the biggest areas of concern will be within 100 yards of any river, stream, creek or canal. Summit Creek is not owned or controlled by the city. The city has bridges which cross Summit Creek. The city needs to focus its efforts on keeping the river flowing and from backing up.

Wade stated he had three areas of concern: Summit Creek, Dry Canyon Road from 1000 East going east and the Petersen property at about 400 North 400 East. The Petersen property cannot be controlled as it is a groundwater issue.

Wade stated he agreed with Jon and the bridges and culverts need to be monitored and kept clear of debris from clogging these areas.

Wade expressed concern that people who don't live in flood areas are taking sandbags. Sandbags should be kept for those people residing in flooding areas mainly along Summit Creek. The city needs to have sandbags on hand to help with flooding along the creek. Mayor Monson mentioned it is very hard for the staff to know which residents can have sandbags and which residents cannot.

Craig informed the council the city has sandbags on hand to help with city related response such as the issue at 300 South 1000 East.

Public Works Director Josh Wright mentioned when the city handed out sandbags over 3,500 were taken in less than one hour.

Wade stated sandbags need to be ready and available for those residing along the Summit Creek corridor.

Josh mentioned the city has sandbags available for emergency issues or breaches.

Mayor Monson thanked the Public Works Department for their quick response to the 300 South 1000 East flooding situation. Due to the quick response no homes were flooded.

Curtis asked how many sandbags are on-hand at the maintenance shop? Josh replied the city has around 15,000 sandbags and approximately 50-60 tons of sand. The city had 400 filled sandbags on-hand and used them at the 300 South 1000 East flood.

Wade asked if volunteers are needed to fill sandbags? Craig replied not at this time. The issue is the sandbags deteriorate very quickly so they should only be filled if they are going to be used. Where the sand has moisture in it once the moisture leaves the sandbags turn hard like concrete.

Curtis mentioned a local LDS Church stake filled 800 sandbags and will fill another 200. Whomever resides in the stake can use them if needed.

Curtis expressed concern about children being able to access Summit Creek at Mack Park. The water is really flowing and high. Curtis did not want any youth getting swept away in the river. Curtis suggested putting up signage or roping off the area along the creek at Mack Park.

Mayor Monson mentioned one of the focus points of the day of service will be for people to clean the storm drains and curb and gutter in front of their homes so the water can flow freely.

CITY MANAGER REPORT

Craig mentioned the progress on the new well project. The work on 100 West has been completed. The only portion of that part of the project which is left to complete is tying the service into 100 North. UDOT (Utah Department of Transportation) will not allow the work to be completed until asphalt is available in the next few weeks.

The project will be complete by June 1st which is the completion date which was established for the project.

The main disconnect for the building will not ship until sometime in November.

Facer Excavating plans to work on the 600 West sewer project starting on Monday, April 24th. The project will take a couple of weeks to complete.

Facer Excavation and the city staff are doing a walk through of the areas with settlement problems to determine how to fix these areas. These areas were part of the 600 West sewer project.

Wade asked when water from the new well can go into the culinary water system? Craig replied by mid to late June.

Wade mentioned the well tested at approximately 3,000 gallons per minute. How many gallons will it run at when online? Craig replied around 2,400 to 2,500 gallons per minute.

Wade asked if the depth of the well was about 900 feet? Craig replied he thought it was approximately 917 feet.

<p>COUNCIL MEMBER AND MAYOR REPORTS ARBOR DAY PROCLAMATION</p>
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Sue did not have any additional items to report.

Deon mentioned the winners of the Arbor Day poster contest for Health Days will be coming to the Wednesday, May 10th city council meeting.

The annual Lions Club spaghetti dinner fundraiser will be held on Thursday, April 27th from 5:00 – 7:30 P.M.

The Red Cross will host a blood drive, in the city, on Monday, May 15th.

For the day of service, the Lions Club hopes to make 20 beds for families in need. A grant pays for materials for the project.

Recently, the Lions Club checked 1,500 pairs of eyeglasses and hopes to check that many more before their upcoming humanitarian aid trip.

Curtis mentioned some of the rules for the Health Days parade have been changed this year because of an accident which occurred in another city last year. Standing or sitting in the bed of a vehicle is not allowed. People must be inside the cab of the vehicle. If people are riding on a float, they must have something they can hold onto at all times.

The staff has a concern the area where the booths will go during Health Days might still be too muddy from the wet winter.

Last year, a project started on the softball diamonds where the old dirt was going to be hauled out and new dirt hauled in. The project was not completed before winter. The project will need to be finished when the grounds dry out. Until the project is finished the fields cannot be used.

All outdoor sports programs have been delayed because the fields are unusable because of the snow.

The council determined they will walk the parade route during the Health Days parade.

Jon stated he is going to have a work order created so the city staff can review the soffit and fascia that is falling off of the north end of the senior center.

Wade stated some residents have told him the Health Days parade is becoming too commercial. The schools have become less involved over time and more businesses are participating than ever before. Curtis informed Wade he should let the parade committee know of his concerns as the parade is reviewed on a yearly basis.

Mayor Monson mentioned the scholarship pageant will be held on Saturday, April 22nd at 7:00 P.M. The event is free. Kari Hoggan is overseeing the program this year.

The day of service will be held on Saturday, April 29th. The intent is to have more resident and neighborhood involvement than city staff involvement. The goal is to have neighbors help neighbors. The day will be based and coordinated out of the senior center parking lot. The city will provide garbage bags. Residents should bring tools such as shovels and rakes. Two dumpsters are being brought in and will be at the senior center.

Mayor Monson attended the opening of the veteran's center in Logan next to the Cache Valley Fun Park. It was named after resident Dan Gyllenskog. The intent is to start supporting more veterans on a local level. Right now there are approximately 17,000 veterans residing in Cache Valley.

Curtis mentioned some of the funding recently approved by the legislature, \$500,000, would help veterans who are first time homebuyers.

Mayor Monson read the Arbor Day Proclamation. Saturday, May 13th will be Arbor Day in the city.

****Jon made a motion to adjourn at 8:18 P.M.****

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, April 12, 2023**. The meeting will begin at 6:30 P.M.

5:30 – 6:30 P.M. - Question and answer session with Senator Chris Wilson.

Welcome/pledge of allegiance and thought/prayer by Mayor Monson

1. Approval of the city council meeting minutes from March 22, 2023.
2. Youth Council Report
3. Discussion on the Utah Water Shed Council Act and the Bear River Watershed Council.
4. Discussion and possible approval of Jeancarlo Hale, Evelyn Jackman, Taylor Lee, Jorge Manan-Moreno and Lazaro Soto, Sr. as members of the Smithfield City Multi-Cultural Committee.
5. Discussion and possible approval of James L. (Jamie) Anderson as a member of the Smithfield City Planning Commission.
6. Discussion and possible approval of the library roof repair project.
7. Discussion and possible approval of purchasing a diesel exhaust removal system.
8. Discussion and possible approval of rapid key access system.
9. Public Hearing for the purpose of discussing Resolution 23-04, a Resolution updating the Prevailing Fee Schedule of the City specifically the green waste and recycling utility rates.
10. Discussion and possible vote on Resolution 23-04.
11. Continued discussion and update on the Fiscal Year 2024 Budget which is the period of July 1, 2023 through June 30, 2024.
12. Discussion and possible approval of the 2023 Water Conservation Plan update.

13. Public Hearing for the purpose of discussing Ordinance 23-11, an Ordinance amending the Smithfield City Municipal Code Title 5 “Business License and Regulations”, Chapter 5.08 “Business License Fees”, Section 5.08.020 “Delinquency; Late Fees, Legal Action”.
14. Discussion and possible vote on Ordinance 23-11.
15. Public Hearing for the purpose of discussing Ordinance 23-15, an Ordinance amending the Smithfield City Municipal Code Title 15 “Buildings and Construction”, Chapter 15.40 “Flood Damage Prevention”, Sections 15.40.040 “Definitions”, 15.40.050 “General Provisions” and 15.40.060 “Administration”.
16. Discussion and possible vote on Ordinance 23-15.
17. Discussion on potential flooding issues and concerns.
18. City Manager Report
19. Council Member and Mayor Reports
Arbor Day Proclamation

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.