

<b>SMITHFIELD CITY COUNCIL</b>
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<b>JULY 13, 2022</b>
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The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, July 13, 2022. The meeting began at 6:30 P.M. and Mayor Kristi Monson was in the chair. The opening remarks were made by Wade Campbell.

The following council members were in attendance: Curtis Wall, Sue Hyer, Deon Hunsaker, Jon Wells and Wade Campbell.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, City Engineer Clay Bodily and City Recorder Justin Lewis were also in attendance.

VISITORS: Michele Hooley, Lucy Harris, Tami Midzinski, Alton Midzinski, Jon Harrop, Shawn Kirkley, Elizabeth Kirkley, Shishir Rimal, Robert Hansen, Lyle Coleman, Mary Feldman, Mike Monson

<b>APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JUNE 22, 2022.</b>
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\*\*\*A motion to approve the June 22, 2022 city council meeting minutes was made by Wade, seconded by Sue and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

<b>RESIDENT INPUT</b>
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Lucy Harris read the following letter:

“Madam Mayor and City Council Members:

Let me start by sharing a wise German phrase: When you choose, you raise a table, but you must raise all sides of the table or everything will slip off. This means not to give advantage to the head of the table but to all sides.

When I took my usual early morning walk today I could not help but notice the severe neglect of our community park at 1000 East. The park is a favorite playground and gathering place for our neighborhood families, their children and grandchildren. Clearly it is being allowed to turn into dirt.

I understand that new developments are being proposed, new projects and committees are being formed, but without balance there comes a lifting of only one side of the table. How will these projects enhance the quality of our lives or are they actually chewing away at our standard of living? Should we not maintain what our community owns and wants before trying new things?

Although the municipal level doesn’t make much money from new rooftops, the cost of the services are provided by the city. Will more police be provided? Will more fire stations be built?

Will more schools be built? Will more parks be added? We recently experienced higher water rates yet more rooftops are being proposed in our city?

When our limited municipal funds are diverted to these projects an imbalance is created and our standard of living is reduced. Imbalance occurs when one expense is favored over another.

You need to clearly demonstrate the tangible benefits that will be going to the current citizens of Smithfield. How will these proposed projects increase the quality of life in our community?

As one of your constituents I wanted you to hear my concerns, which are also the concerns of most of my neighbors. Thank you for your time.”

ROBERT HANSEN: I want to give my thoughts on 800 West. My concern is as this area is developed there will be more traffic. Another phase of Fox Meadows is being approved tonight. Traffic is too dense on that road. On collector roads the base density of the building lots needs to be held the same such as 10,000 square feet. There are more cars on that road now. It is getting harder to navigate the road. We farm down that way. As plans for development are made the development needs to be less dense on the main roads. It can be more dense in the inner part of the subdivision.

ELIZABETH KIRKLEY: I am going to come up here at every meeting and continue to ask for a newsletter and better agenda packet. The park which was just mentioned had a sprinkler watering the road in the morning and not the grass. You need to check where is being watered and at what times.

<b>DISCUSSION AND POSSIBLE APPROVAL OF KAYO ROBERTSON AND JENNIFER CLARK AS MEMBERS OF THE TREE COMMITTEE.</b>
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Mayor Monson mentioned the Tree Committee consists of five board members. Kayo and Jennifer would be alternate board members.

The board currently consists of: Jack Greene, Jeff Barnes, Diana Brown, Mair Murray and Diana Despain.

Jack is the chairman of the committee.

Wade asked if the language of the Ordinance is being met? Craig replied it is.

Jon asked if Kayo and Jennifer would both be considered alternates? Mayor Monson replied that is correct.

\*\*\*A motion to appoint Kayo Robertson and Jennifer Clark as members of the Smithfield City Tree Committee was made by Wade, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY VISIONARY HOMES FOR APPROVAL OF THE FINAL PLAT FOR THE VILLAGE AT FOX MEADOWS, PHASE 3, A (34) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 770 WEST 500 NORTH. ZONED R-1-10 PUD (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET PLANNED UNIT DEVELOPMENT OVERLAY ZONE).**

Wade asked Clay if he had any concerns? Clay replied he reviewed the utilities and roads and did not have any concerns. In this area 600 West is a collector road.

Jon mentioned when this area was annexed as part of the annexation approval some land was to be dedicated to the city for a park. Is the park part of this phase or other phases? The city council approved three acres for a park as part of the annexation process. Clay mentioned there is open space in in two areas of this phase. Jon Harrop, from Visionary Homes, mentioned there is 2.39 acres of open space in this phase.

Clay mentioned part of the open space is a storm water pond.

Jon stated he didn't think the annexation request had been met because this area would be considered private property. People who don't live in the area won't feel welcome to a private park.

Curtis said he remembered this conversation and the focus was on the amenities in the area. Residents of the area need to be encouraged to utilize these areas.

Mayor Monson stated signage would help and it should state this is a public park.

Curtis mentioned additional parking was required for the pickle ball courts so those not residing in the area would have a place to park.

Jon said signage would be a start but residents of the area need to know they can utilize these areas.

Wade asked if paperwork is still included with each building lot sale stating the home is attached to a private sewage lift station? Is this request still in effect on this phase? Craig replied the city can request this information be provided to the buyers but cannot make this a developer requirement where it is a private party transaction.

Curtis mentioned the council asked for this information to be included on the final plat regarding the private lift station. Clay replied it is included.

Wade stated he wanted it to be very clear this is a private lift station. Jon Harrop stated it is well documented it is a private lift station. The sewer system is owned by the city but the lift station is

privately owned. The homeowner's association budget includes the maintenance and repair of the lift station.

Wade stated residents of the area who previously purchased homes were not aware they were connected to a private lift station. Additional information was going to be provided to potential buyers letting them know about this requirement. Jon Harrop stated he would visit with his team and the homeowner's association again about making sure people are aware of this item.

Jon Wells asked Jon Harrop to discuss the parks and open space in this area. Jon Harrop stated he had no issues with signage being placed stating these were public areas. The pickle ball courts are in Phase 2 of this development. The swimming pool is private and does not allow public use. The swimming pool is being designed and the contractor should be onsite in September to start the project.

\*\*\*A motion to adopt the Final Plat for The Village at Fox Meadows, Phase 3, a (34) lot/unit subdivision was made by Curtis, seconded by Wade and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell  
No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY LOGAN BROWN CONSTRUCTION FOR APPROVAL OF THE FINAL PLAT FOR THE HOYT SKABELUND SUBDIVISION, A (3) LOT/UNIT MINOR SUBDIVISION LOCATED AT APPROXIMATELY 26 EAST 400 NORTH. ZONED R-1-10 (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET).**

Curtis asked Clay if he had any concerns. Clay replied the record of survey includes some of the utilities such as water, sewer and storm water. The request is very straightforward from a utilities aspect.

\*\*\*A motion to approve the Final Plat for the Hoyt Skabelund Subdivision, a (3) lot/unit subdivision was made by Wade, seconded by Jon and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell  
No Vote: None

**PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING ORDINANCE 22-15, AN ORDINANCE ANNEXING CACHE COUNTY PARCEL NUMBERS 08-043-0015, 08-042-0012, 08-042-0013, 08-042-0014, 08-042-0015 AND 08-043-0041. THE PARCELS ARE LOCATED AT APPROXIMATELY 600 NORTH 400 WEST. THE PARCELS TOTAL APPROXIMATELY 28.8 ACRES.**

Justin stated this is Step 3 of 3 in the annexation process. If the parcels are annexed into the city the zoning by default is A-10 (Agricultural 10-Acre). The parcels being considered for

annexation are west of 400 West and extend to the Fox Meadows Subdivision to the west. An island or peninsula would not be created if the parcels are annexed.

*\*\*\*The public hearing was opened at 6:57 P.M.\*\*\**

There were not any comments or questions.

*\*\*\*The public hearing was closed at 6:57 P.M.\*\*\**

<b>DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 22-15.</b>
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*\*\*\*A motion to adopt Ordinance 22-15, an Ordinance annexing Cache County Parcel Numbers 08-043-0015, 08-042-0012, 08-042-0013, 08-042-0014 and 08-042-0015 was made by Wade, seconded by Curtis and the vote was unanimous.\*\*\**

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

<b>DISCUSSION AND POSSIBLE VOTE ON AMENDMENTS TO THE EMPLOYEE PERSONNEL MANUAL.</b>
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Craig reviewed proposed changes to the following areas in the personnel manual: Retirement Policy, Workmen's Compensation, Cause for Disciplinary Action and Utah Occupational Safety and Health Act.

The insurance provider of the city reviewed the proposed changes to workmen's compensation and Utah Occupational Safety and Health Act and supported the changes.

The intent of the changes is to comply with state code as well as make the sections easier to read and understand.

*\*\*\*A motion to adopt changes to the Smithfield City Employee Personnel Manual was made by Wade, seconded by Curtis and the vote was unanimous.\*\*\**

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

<b>DISCUSSION AND POSSIBLE VOTE ON THE WATERLINE EXTENSION PROJECT ON 800 WEST FROM APPROXIMATELY 220 NORTH TO 300 NORTH.</b>
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Craig mentioned the LDS Church is building a new temple on 800 West and as part of their project a new waterline is being installed. Visionary Homes built a new subdivision north of the temple parcel and installed a new waterline at that time. The request is to install a new waterline to connect the waterline between the temple parcel and the Visionary Homes subdivision for redundancy purposes.

Edge Excavation, Inc. is doing the work on the temple project so the city asked them for a bid to connect the waterlines since they were in the area already.

Jon asked if the waterline will dead end at 100 North 800 West? Clay replied it will loop into another waterline.

Curtis asked if an old waterline is being replaced or a request for a new waterline to be installed is being made? Clay replied right now there is not a city waterline between the temple parcel and the Visionary Homes subdivision. The request is to install a new waterline to connect these mainlines.

Curtis asked if water pressure will increase in this area of town if the waterlines are connected? Clay said there will not be a pressure increase.

Curtis asked what the cost of the project is? Clay replied the bid is in the amount of \$101,796.54.

Wade asked how this project will be paid for? Craig replied with funds from the Water Enterprise Fund.

Wade mentioned there is verbiage about a price increase if the cost of diesel fuel exceeds \$5.00 per gallon. Is this regular diesel fuel or offroad diesel fuel? Clay replied it is offroad diesel for the equipment they use for the project.

\*\*\*A motion to accept the bid from Edge Excavation, Inc. in the amount of \$101,796.54 for the 800 West waterline extension project was made by Curtis, seconded by Wade and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

<b>DISCUSSION AND POSSIBLE VOTE ON THE CREATION OF A GARBAGE ENTERPRISE FUND.</b>
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Craig mentioned the city is looking at any and all options in regard to the collection of garbage in the future.

Craig visited with the auditors of the city. It has been recommended to create a new Enterprise Fund for garbage service moving forward for accounting purposes.

The fund would be like the Water and Sewer Enterprise Funds in that fees would fund the fund not taxes.

Wade asked if the request is to start a new budgetary fund? Craig stated that is correct.

Jon suggested naming the fund the Solid Waste Enterprise Fund rather than the Garbage Enterprise Fund.

\*\*\*A motion to create the Solid Waste Enterprise Fund with an effective date of July 1, 2022 was made by Wade, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

<b>DISCUSSION ON THE GARBAGE UTILITY RATE.</b>
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Craig mentioned the city is currently in the process of considering any and all options for future garbage service. In order to avoid as much debt as possible funds need to start to be saved now.

The cost of purchasing garbage cans for the city would be approximately \$200,000.

If the garbage rate were increased \$4.00 per month for the 60-gallon black can and the 90-gallon black can, in one year the city would have saved approximately \$201,000 to use to pay for garbage cans.

The cans would be city owned whether the city offers the service or contracts with someone else.

Right now a professional organization is conducting a rate study for garbage service.

Mayor Monson mentioned one of the reasons she opposed adjusting the property tax rate this year, \$77 on average, was because she knew the cost for garbage service would be increasing. It would be too hard to increase the average household \$77 per year for property tax plus another \$48 per year for garbage service. The thought was to only consider garbage service at this time.

Wade asked if the used garbage cans in the city can be purchased from Logan City? Craig replied that is a possibility and would save money.

Mayor Monson mentioned a new garbage can costs approximately \$80.

Mayor Monson mentioned there are new cans and old cans throughout the city so the city would negotiate with Logan on a fair per can fee.

Curtis asked if the city would be keeping garbage, recycling and green waste cans in the future? Craig replied those questions will be answered in future discussions as more information is gathered.

Craig mentioned the council will review costs at a future date and determine which services to offer. For example, if recycling were to go from \$3.00 per month to \$40 per month would anyone still be interested in the service that is an unknown.

Craig mentioned the council is not adopting any changes at this time but is there an interest in saving money for future needs to avoid debt as right now there is not any funding in this fund.

Mayor Monson asked if the council adopted the rate increase when would it go into effect? Craig replied the public hearing and vote of the council could happen at the August 24<sup>th</sup> city council meeting so the soonest it could go into effect is the September utility billing.

The consensus of the council was to hold a public hearing on the request to increase the garbage utility rate by \$4.00 per month.

**DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 22-11, AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 17 “ZONING REGULATIONS”, CHAPTER 17.92 “ACCESSORY APARTMENT”, SECTIONS 17.92.010 “PURPOSE OF CHAPTER”, 17.92.020 “CONDITIONS” AND ADDING IN ITS ENTIRETY 17.92.040 “DEFINITIONS”.**

Mayor Monson reminded the council a very similar Ordinance came before the city council at the end of last year and was not adopted.

The planning commission reviewed the Ordinance, made some adjustments and is sending it back to the council for consideration. One of the biggest changes being that utilities could be connected to the existing house.

Jon mentioned another change was by adding Item (3) (b) in Section “A” of 17.92.020 “Conditions”.

Mayor Monson mentioned the Ordinance was not previously adopted and if she had a vote she would vote “No” to the proposed Ordinance.

Curtis asked Mayor Monson why she did not support the Ordinance? Mayor Monson replied she lives on approximately one acre of land. A tiny home could be built in her backyard. Then, for example, a request could be made to subdivide the parcel. The utilities would be on one billing. The subdivision of the parcel would not be allowed. Many unintended consequences can happen with this Ordinance. Curtis replied many of those issues are “if” scenarios and not guaranteed.

Deon mentioned these types of dwelling units would require planning commission approval.

Jon stated it clearly states in 17.92.020 “Conditions, (8), (b), the parcel cannot be split or subdivided.

Jon stated the most likely scenario is a new buyer wants to subdivide the parcel and is not aware of the municipal code of the city in this regard.

Jon mentioned maybe some verbiage could be included on the title report that the parcel cannot be split once a detached accessory dwelling unit is built on the property. Clay replied this would



be hard for the city to know about. The city does not receive title reports when parcels are bought and sold.

Jon asked if a conditional-use permit is required? Clay replied a conditional-use permit would be required.

Curtis asked if the planning commission voted unanimously to adopt the Ordinance? Jon replied they did vote unanimously.

Curtis asked if North Logan has something similar to this in place? Jon replied they do.

Curtis mentioned the legislature is already moving towards regulating ADU's (accessory dwelling units). Craig replied the state is regulating internal ADU's. The city is in compliance. The state is not monitoring detached ADU's at this time. The only discussion on detached ADU's is if impact fees can be charged and they can be.

Mayor Monson stated the North Logan City code does not require detached ADU's to have the same look as the existing home.

Wade mentioned he called the governor's office about ADU's. The person Wade talked to said she is unaware of any items being focused on by the legislature in regard to detached ADU's. The city is in compliance in regard to internal ADU's.

Wade mentioned he spoke with some local representatives and they are not aware of any push being made by the legislature in regard to detached ADU's.

Wade mentioned one positive from this Ordinance is it could help with affordable housing.

Wade stated some Ordinances work in some cities and don't work in other cities. At this time he did not feel this was a good Ordinance for the city to adopt as there are still too many potential issues which might come from it. Curtis replied he understood Wade's concerns but did not have enough concerns at this time to vote against the Ordinance.

Curtis was recently in Mantua and saw a mother-in-law quarters being built by a home. It would be considered a detached ADU in Smithfield. Curtis felt this type of building was appropriate for that area.

Jon mentioned setbacks and other items will still be in place so a detached ADU cannot fit on very many lots in the city. A detached ADU is an opportunity to build a new home without an impact to the existing infrastructure of the city. Extra building spaces are being created without creating new building lots.

Craig mentioned the proposed Ordinance is not in compliance with at least two sections of the city code in regard to separate utility services. In the water and sewer sections of the code it is mandatory they are separate services. Jon replied the planning commission was not aware of that section of code. Curtis replied that is not the first time it has been mentioned as it was discussed

last year as part of the previous Ordinance discussion. Jon replied separate services will require additional infrastructure to be installed.

Craig asked why a conditional-use permit is being required? Shouldn't the request be approved if it meets all sections of the code? Jon replied he did not know other than the fact that it would make the city aware when someone was trying to build one. Craig replied the city would know because a zoning clearance is required for all new buildings.

Craig suggested if the Ordinance is going to be adopted to remove the requirement for a conditional-use permit to be required. If the city code is met the request by the applicant will be granted.

\*\*\*A motion to DENY Ordinance 22-11 was made by Wade, seconded by Curtis and the motion was DENIED by a vote of 2-3.\*\*\*

Yes Vote: Hyer, Campbell  
No Vote: Wall, Hunsaker, Wells

Jon suggested amending the Ordinance in the section regarding utilities could be connected to the same services as the existing house.

Craig asked if a conditional-use permit will still be required? Curtis suggested removing that verbiage.

Curtis suggested tabling the Ordinance, where it is going to be adopted by the city council 3-2, so the requested changes can be made and the final version reviewed by the city council before it is voted on.

\*\*\*A motion to TABLE Ordinance 22-11, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.92 "Accessory Apartment", Sections 17.92.010 "Purpose of Chapter", 17.92.020 "Conditions" and adding in its entirety 17.92.040 "Definitions" was made by Curtis, seconded by Jon and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell  
No Vote: None

Mayor Monson thanked the council and planning commission for the work they did on this Ordinance as it was drafted and reviewed.

<b>DISCUSSION ON CITY OFFICE BASEMENT RENOVATION PROJECT AND POSSIBLE LEASE.</b>
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Craig mentioned the city office has a large basement which is currently not being utilized for anything but storage. The city has been approached about the possibility of leasing some of this space for office space. A local company is looking at leasing some property in Logan because

they cannot find office space in Smithfield. Would the council be interested in a long-term lease of the basement of the city office building?

Wade asked if there is a way to provide access and security to the area without compromising the rest of the building? Craig replied there are some security features in the building which need to be updated in this regard.

Curtis asked who would pay to renovate the building? Craig replied that would be part of the discussion with anyone wanting to lease the building.

Curtis mentioned Spartan rents most of the Park Community Center in Richmond from Richmond City. They were required to install a fire door as part of the project.

Curtis asked if there is a bathroom in the basement of the city office building? Craig replied there is not.

Curtis said he would consider the option if a suitable entrance could be created. Craig replied right now the stairwell and elevator would provide access.

Curtis mentioned the Spartan lease is good for Richmond City. Right now the space is not being utilized. Options should be considered.

Wade stated he would consider supporting the request if the company leasing the space paid for all of the improvements.

Wade mentioned secure access needs to be a top priority for the city and the company leasing the space.

Craig mentioned there are many unknowns at this time. The staff did not want to spend time on this project if there was not any interest by the council.

Curtis mentioned a bathroom would most likely be the most expensive part of the project.

Jon mentioned both stairwells would be needed for access.

Craig mentioned the staff will do some investigating. It might not be financially feasible for anyone but the staff will put together some information and bring back for the council to review at a later date.

<b>CITY MANAGER REPORT</b>
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Craig did not have any additional items to review or discuss.

<b>COUNCIL MEMBER REPORTS</b>
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Wade mentioned the library board has not recently met. They will be planning their 100-year celebration. Information will be provided to the council when ready.

Curtis asked if there were problems with fireworks on July 4<sup>th</sup>? Chief Downs replied a lot of education was done that night. There were a few problem spots in the city. The number of people committing illegal acts was down compared to previous years. The conditions are very dry and most people recognize that.

Chief Downs mentioned the wildland fire truck is currently in Fillmore, Utah. An unattended campfire started that fire. A car pulled off the side of the road at the entrance to Sardine Canyon and started a brush fire there as well.

Curtis mentioned he is continuing to hear target shooting up Dry Canyon. Chief Downs replied that property is located in the county and not under city control.

Jon mentioned he attended the Cache County Planning Commission meeting the previous week. The Hollow Ridge RV Campground conditional-use permit was reviewed. The applicant is required to meet one of two conditions in regard to sewage. One option is to hook onto the city sewer system. The parcel is located outside the city limits and the municipal code does not allow for new connections to the city system by someone outside of the city limits. The second option is an onsite treatment facility which is the only option they have available at this time. Two people submitted an appeal to the original approval of the conditional-use permit citing issues with the sewer system. The Cache County Board of Adjustments reviewed the appeal and sent the request back to the planning commission to review and correct issues with the sewage portion of the conditional-use permit. An onsite sewer treatment facility will be very expensive.

Sue did not have any additional items to report or discuss.

Deon stated the streets don't line up at 300 West 400 North. Clay asked Deon if he was referring to the centerline or the curb and gutter? Deon replied the curb and gutter.

Deon mentioned there is curb and gutter lower on the south side of the road than the north side of the road in this area. The runoff could easily go over the curb and gutter and flood the new homes in the area.

Clay mentioned there is a transition from a 99-foot right-of-way to a 66-foot right-of-way in this area. The centerline of the road aligns.

Clay stated if the curb and gutter is too low it will have to be removed and reinstalled and the developer will pay this cost.

Deon mentioned the Lions Club is collecting bottle cap lids. The lids are being shipped to a Lions Club in California. They take all of the lids across the border into Mexico. The funds generated from the lids are then used to help pay for cancer treatment for children. It is quite

expensive to ship the lids to California. A local organization in Utah has been found who can utilize the lids as well. They use the funds they receive to help a veterans organization.

Curtis mentioned a member of the rec program broke his leg. The small rec center staff is spread thinner now as they have to get all of the work done while this employee is not able to work.

Parks and rec are very busy with their programs and almost all programs are full.

Curtis mentioned stopping the newsletter was done on a trial basis. Curtis talked to several residents and they all said they don't look at Facebook, Instagram or their email for information from the city. They want a newsletter. The Rec Center uses the newsletter as well to advertise their programs. The newsletter should be considered in the future even if it is used just to notify the residents about what is happening with garbage service.

#### **MAYOR'S REPORT**

Mayor Monson mentioned the splash pad currently operates from noon to 5:00 P.M. on a daily basis.

The city has asked the residents to cut back on culinary water consumption by thirty percent.

The water which goes through the splash pad is not recycled.

Mayor Monson mentioned she spoke with Rec Center Director Brett Daniels. Brett stated if the hours are going to be cut back to two or three hours per day the facility should be shutdown. The time spent maintaining the splash pad is not worthwhile for only two to three hours of use per day.

Mayor Monson suggested reducing the splash pad hours to 1:00 P.M. to 5:00 P.M. daily which would be a 20% reduction. The hours can be reduced more later on if conditions worsen.

Wade asked if it would be possible to close the splash pad on Sunday rather than reduce the hours on the other days? Mayor Monson replied it would be controversial to select Sunday. A different day would be more appropriate if that is what the council wants to do.

Jon asked if a button has to be pushed to activate the features of the splash pad? Craig replied that is correct.

Curtis suggested closing the splash pad sooner than in the past. In the past, the splash pad has been closed after Labor Day weekend. The local schools start earlier this year, around August 17<sup>th</sup>, and it would be more appropriate to close the splash pad sooner this year.

Curtis mentioned he has been contacted by more residents who want additional hours at the splash pad than the one person who wants the hours reduced.

Mayor Monson mentioned the remaining fields at Forrester Acres which were on culinary water were just converted to irrigation water so there will be a water savings there. All of Forrester Acres is now on irrigation water. Craig mentioned the library grounds are currently being converted to irrigation water. Curtis mentioned this information needs to be put in more places than on Facebook and Instagram. The residents need to know a huge effort has been made by the city to conserve.

Curtis asked how many gallons of water are used at the splash pad? Craig replied last month 88,000 gallons were used. Last year, the average monthly amount was 250,000 gallons.

Curtis mentioned once the water goes through the splash pad it then empties into Summit Creek and can be used as irrigation water.

Jon mentioned his wife informed him the splash pad is one of the most utilized city owned properties in the city and is a good area for families to go to.

Curtis mentioned he was not aware of any local cities closing their splash pads this year because of water concerns. Deon replied he knew of one in North Logan which was closed for repairs not water consumption concerns.

Curtis mentioned if the hours are going to be reduced the residents need to know why as well as what other water conservation items the city has done.

Wade stated he supported getting this information to the residents through the newsletter. Mayor Monson replied the information needs to be put out quickly and sending it in the newsletter will be another three weeks from now. Curtis replied the newsletter needs to be used to educate the residents. Mayor Monson asked why this same information could not be put out immediately via email and on social media?

The consensus of the city council was to leave the splash pad hours as they currently are; noon to 5:00 P.M., daily.

Curtis mentioned he would inform Rec Director Brett Daniels there would not be a change to the hours.

Mayor Monson said she wanted to address the city newsletter. In the past, information which was not very important was being included to fill up space. Random information was being included. The newsletter costs approximately \$500 on a bi-monthly basis. Information is currently being put out on social media, the website and through the city communication system. If the newsletter is going to be done in the future it needs to be revamped.

More information is being put out on social media to get the information to the residents quickly as opposed to once every other month like in the newsletter.

Mayor Monson mentioned she had only been told by one resident and two city council members they felt the newsletter was important and should continue since it was stopped after the January 2022 publication.

Mayor Monson suggested to those council members with social media accounts they look at the Layton City Instagram page as they are constantly posting items to keep the residents immediately informed.

Wade stated the newsletter doesn't have to be large but it should include pertinent information. Jon concurred.

Mayor Monson stated she would prefer to put out water conservation information now as opposed to having to wait a couple of weeks before the newsletter would arrive at people's homes.

Curtis asked who mails the newsletter for the city? Craig replied the IC Group.

Curtis stated the cost of inserting the newsletter with the utility bill is small because the postage and envelope are already part of the mailing so the only additional cost is the newsletter itself and the inserting fee.

Curtis stated he would like to know the age demographic of Layton versus Smithfield because he felt Layton is younger and would use social media more. The majority of the residents in Smithfield are not on social media Curtis stated. Mayor Monson agreed and stated if it is important, it can be sent but just making up a writeup to include something is not appropriate.

Sue mentioned people can receive notifications via email for free as that is currently how she receives the information.

*The city council took a short recess at 8:19 P.M.*

*The city council meeting was reconvened at 8:29 P.M.*

**EXECUTIVE SESSION TO HAVE A STRATEGY SESSION ON A PROJECT PROPOSAL AND TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. UTAH CODE ANNOTATED 52-4-205 (1) (A) AND (D).**

\*\*\*A motion to close the regular city council meeting and open the executive session was made by Wade, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell  
No Vote: None

*The executive session opened at 8:30 P.M.*

Those in attendance: Council Members: Curtis Wall, Sue Hyer, Deon Hunsaker, Jon Wells and Wade Campbell, Mayor Kris Monson, City Manager Craig Giles and City Recorder Justin Lewis

\*\*\*A motion to close the executive session and reopen the regular city council meeting was made by Wade, seconded by Jon and the vote was unanimous.\*\*\*

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

*The executive session closed at 9:21 P.M.*

\*\*\*Wade made a motion to adjourn at 9:22 P.M.\*\*\*

## **SMITHFIELD CITY CORPORATION**

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Kristi Monson, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

## **SMITHFIELD CITY CORPORATION**

**96 South Main  
Smithfield, UT 84335**

### **AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, July 13, 2022**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from June 22, 2022.
2. Resident Input
3. Discussion and possible approval of Kayo Robertson and Jennifer Clark as members of the Tree Committee.



4. Discussion and possible vote on the request by Visionary Homes for approval of the Final Plat for The Village at Fox Meadows, Phase 3, a (34) lot/unit subdivision located at approximately 770 West 500 North. Zoned R-1-10 PUD (Single Family Residential 10,000 Square Feet Planned Unit Development Overlay Zone).
5. Discussion and possible vote on the request by Logan Brown Construction for approval of the Final Plat for the Hoyt Skabelund Subdivision, a (3) lot/unit minor subdivision located at approximately 26 East 400 North. Zoned R-1-10 (Single Family Residential 10,000 Square Feet).
6. Public Hearing for the purpose of discussing Ordinance 22-15, an Ordinance annexing Cache County Parcel Numbers 08-043-0015, 08-042-0012, 08-042-0013, 08-042-0014, 08-042-0015 and 08-043-0041. The parcels are located at approximately 600 North 400 West. The parcels total approximately 28.8 acres.
7. Discussion and possible vote on Ordinance 22-15.
8. Discussion and possible vote on amendments to the Employee Personnel Manual.
9. Discussion and possible vote on the waterline extension project on 800 West from approximately 220 North to 300 North.
10. Discussion and possible vote on the creation of a Garbage Enterprise Fund.
11. Discussion on the garbage utility rate.
12. Discussion and possible vote on Ordinance 22-11, an Ordinance amending the Smithfield City Municipal Code Title 17 “Zoning Regulations”, Chapter 17.92 “Accessory Apartment”, Sections 17.92.010 “Purpose of Chapter”, 17.92.020 “Conditions” and adding in its entirety 17.92.040 “Definitions”.
13. Discussion on City Office basement renovation project and possible lease.
14. City Manager Report
15. Council Member Reports
16. Executive Session to have a strategy session on a project proposal and to discuss the character, professional competence or physical or mental health of an individual. Utah Code Annotated 52-4-205 (1) (a) and (d).

Adjournment

**\*\*\*Items on the agenda may be considered earlier than shown on the agenda.\*\*\***

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.