

SMITHFIELD CITY COUNCIL

APRIL 13, 2022

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, April 13, 2022. The meeting began at 6:30 P.M. and Council Member Curtis Wall was in the chair. The opening remarks were made by Sue Hyer.

The following council members were in attendance: Curtis Wall, Sue Hyer, Deon Hunsaker and Jon Wells.

Council Member Wade Campbell arrived during the meeting.

Mayor Kris Monson and City Manager Craig Giles were excused.

Police Chief Travis Allen, Fire Chief Jay Downs and City Recorder Justin Lewis were also in attendance.

VISITORS: Bob Holbrook, Shawn Kirkley, Elizabeth Kirkley, Larry Bradley, Amber Bradley, Danny Macfarlane, Bethany Balady, Rigo Chaparro, Stan Bassett, Braxton Bennett, Dante Chaparro, Edith Lillywhite, Jeff Barnes, Michelle Downs, Kayley Crane, Caleb Crane, Steffanie Burt, James Burt, Dallin Burt, Madi Burt, Luke Bair, Diana Bair, Jake Downs, Russell S., Angie T., Nick Moreno Jr., Elizabeth Sant

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MARCH 9, 2022.

A motion to approve the March 9, 2022 city council meeting minutes was made by Jon, seconded by Deon and the vote was unanimous.

Yes Vote: Wall, Hyer, Hunsaker, Wells

No Vote: None

Absent: Campbell

RESIDENT INPUT

ELIZABETH KIRKLEY: Council Member Campbell came to our house and met with us. We shared our concerns with him. I have a list of items I am going to supply to the council in how to be more transparent with the residents. I have worked for three different cities. I have been a staff member. I have some suggestions which I think will be beneficial to the residents.

DISCUSSION WITH REPRESENTATIVES OF CAPSA REGARDING APRIL BEING SEXUAL ASSAULT AWARENESS MONTH.

Bethany Balady presented some information to the city council regarding the services CAPSA offers.

In 2021, the center received 70 crisis calls. Crisis calls are rape or sexual assault calls.

Workers spent over 8,000 hours working with these survivors.

Therapists spent over 2,800 hours working with the survivors.

In 2021, 288 clients were served.

For January through February 2022 approximately 100 people were helped.

The best way to help is by “start by believing”.

****Council Member Wade Campbell arrived at the council meeting at 6:37 P.M.****

Everyone has the right to be heard and supported.

The goal is to prevent future abuse cases and support those who have been abused in the past.

Curtis asked if there was a significance in the ribbon Bethany was wearing. Bethany replied the color for April is teal. The ribbon is part of the national awareness campaign.

The council supported a pledge to:

1. Start by believing
2. Support survivors
3. Help end the silence

DISCUSSION WITH A REPRESENTATIVE OF THE BEAR RIVER LOCAL HOMELESS COUNCIL.

This item was withdrawn at the request of the applicant.

RECOGNITION OF FIRE CHIEF JAY DOWNS FOR RECEIVING THE INSTRUCTOR OF THE YEAR AWARD FROM THE UTAH FIRE AND RESCUE ACADEMY.

Wade mentioned Fire Chief Jay Downs recently received the Instructor of the Year award from the Utah Fire and Rescue Academy.

Wade read the following: “Jay D. Downs has 35 years’ experience in Fire and EMS service. Appointed as Smithfield Fire & EMS Fire Chief in 1995 (part-time) and full-time Chief in 2003. He has five years’ experience as a 911 dispatcher. He served for eight years as a Fire Inspector with the Logan City Fire Department. Since 1997 he has coordinated and taught numerous EMT and AEMT classes. Starting out in 1998 as a Tester for Utah Fire and Rescue Academy and then as an instructor teaching various fire fundamental and advanced classes. He is currently an instructor with the Emergency Apparatus Driving Simulator. He was appointed by the Governor to and served 12 years on the State of Utah EMS Committee. He resides in Smithfield with his wife Michelle, their five children and six grandchildren.”

Chief Downs replaced Robert Richardson who had replaced Lyman Hansen as fire chief.

The council thanked Chief Downs for his dedicated service to the community.

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING ORDINANCE 22-06, AN ORDINANCE ANNEXING CACHE COUNTY PARCEL NUMBER 08-044-0041. THE PARCEL IS LOCATED AT APPROXIMATELY 510 EAST 600 NORTH. THE PARCEL TOTALS APPROXIMATELY 16.54 ACRES OF WHICH 7.46 ACRES IS ALREADY LOCATED WITHIN THE CITY LIMITS.

Justin mentioned this is Step 3 of 3 in the process. The staff and county staff have no concerns with the survey. A portion of the property, 7.46 acres, is already located within the city limits. The remaining 9.08 acres would be annexed into the city if the Ordinance is adopted. This acreage is the only “island” in town meaning the property is surrounded by parcels located within the city limits on all four sides. If the parcel is annexed, it would come into the city zoned A-10 (Agricultural 10-Acre) as per city code.

****The public hearing was opened at 6:47 P.M.****

There were not any comments or questions.

****The public hearing was closed at 6:48 P.M.****

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 22-06.

Jon mentioned it was unfortunate the state allowed an island to be created in the past. This is a good request to get rid of the island.

****A motion to adopt Ordinance 22-06, an Ordinance annexing Cache County Parcel Number 08-044-0041 was made by Wade, seconded by Deon and the vote was unanimous.****

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 22-05, AN ORDINANCE REZONING CACHE COUNTY PARCEL NUMBER 08-104-0027 FROM A-5 (AGRICULTURAL 5-ACRE) TO M-1 (MANUFACTURING). THE PARCEL IS LOCATED AT APPROXIMATELY 450 WEST 600 SOUTH AND IS APPROXIMATELY 6.19 ACRES.

Justin informed the city council the parcel to the east of the parcel being considered for rezone is currently zoned M-1 (Manufacturing).

The same person owns that parcel and the parcel being considered for rezone. The intent is to have both parcels zoned the same.

Parcels on the north, west and south are zoned Agricultural.

The planning commission reviewed the request. The request was approved and sent to the city council for consideration.

The planning commission did not have any concerns or issues with the request.

The parcel is located on the west side of the railroad tracks. All of the city services are not located by the parcel.

The parcel is approximately a half a block west of Winn Feed/Key-Lix LLC on 600 South.

A motion to adopt Ordinance 22-05, an Ordinance rezoning Cache County Parcel Number 08-104-0027 from A-5 (Agricultural 5-Acre) to M-1 (Manufacturing) was made by Wade, seconded by Jon and the vote was unanimous.

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

DISCUSSION ON REPRINTING THE SMITHFIELD CITY HISTORY BOOK.

Jon mentioned the city printed a history book about 20 years ago. Two printings of the book were done.

All of the history books have been sold.

Two local bids were obtained to reprint the book.

The bid from Square One Printing was \$5,869.45 for 100 books or \$14,556.16 for 300 books. If 500 books were printed the cost would be \$23,099.68.

A second history book, approximately 27 pages in length, which was printed in 1927 has been found. The cost to reprint this book would be \$3,346.75 for 100 books.

The bid from Watkins Printing for the bigger book was \$2,128.36 for 25 books or \$3,330.05 for 50 books.

The little book would cost \$937.51 for 25 copies or \$1,574.13 for 50 copies.

Recently, a person associated with the first printing of the large book was contacted. A bid is being obtained from a company in Salt Lake City. Most likely this bid will be cheaper and the printing will be of a better quality according to the information Jon obtained.

Inquiries have been made by people who want to purchase the book. The initial investment will be thousands of dollars to have the books printed. The city will recoup the cost over time as the books are sold. A small profit will be made on each book.

Curtis asked how many books were printed in the past? Jon replied the first printing was for 1,000 books. Jon was not sure but he thought the second printing was for 500 books.

Curtis asked who printed the books last time? Jon replied a company out of Salt Lake City.

Curtis asked how many books need to be printed now? Jon replied probably 100 to 500.

Jon stated a concern he has is will people pay \$60 or more per book. The cost would be approximately \$58.69 per book.

Jon mentioned the quote is for a hardbound book not a paperback.

Wade asked if the reprinted book would be the same as the last book? Jon replied it would be identical to the last printing.

Deon asked if the book would be available digitally? Jon mentioned several people have asked about that option. It is something which could be considered. Another option would be to have a couple of books at the library people could check out and return.

Jon mentioned the book could be updated as requested by a couple of council members. It would delay the book getting printed.

Curtis asked if the Historical Society is willing to spend their budget to get the book printed knowing it will take a long time to recoup the investment? Jon mentioned they could assist but they don't have enough money in their annual budget to pay for the books.

Jon mentioned if the books are printed, they will be sold at the city office like in the past.

Curtis stated he would like information on having the book available electronically.

Curtis asked for a quote to be obtained printing the book as a paperback rather than a hard copy. Jon mentioned he could do that. The cost of the hard cover was \$10,000 of the \$23,000 quote.

Curtis mentioned it is a nice book with lots of valuable information but it would be expensive to print.

Curtis stated he would like to know options for making the book available digitally, the cost of a paperback option and what would be involved in updating the book by adding recent history from the last couple of decades.

Jon mentioned the cost might be cheaper from the Salt Lake City publisher.

Jon stated no matter who pays for it the funds still come out of the General Fund. It is up to the city council if they are willing to commit to a large expense now to print the book knowing they will recoup the cost over several years.

Curtis stated he wanted the Historical Society to use part of their budget to pay for the book printing as he felt it would be better if they had “skin in the game”.

Wade stated the book needs to be updated with new information before it is reprinted. People won't want to purchase a book with old information which has not been recently updated.

Wade stated the book should be printed as cheaply as possible so considering a paperback option is a much better option.

Jon stated he would inform the Historical Society of the concerns of the council.

Deon stated if the book is reprinted it must be updated for him to support the project.

Deon stated an electronic version needs to be an option because a lot of people only want an electronic version.

Wade stated if the Historical Society budget is used to pay for the printing, they should also get the profit put back into their budget made from the sales of the books.

Sue suggested finding out if there is any interest from people before spending the money to reprint the book. Jon stated there is an interest from people but the number of people willing to purchase the book is an unknown.

Curtis mentioned he would guess the majority of the residents don't even know there is a history book so if it is printed it needs to be advertised it is available.

DISCUSSION ON THE “FLIP YOUR STRIP” PROGRAM WHICH IS A PROGRAM TO HELP CONSERVE WATER IN PARK STRIPS.

Sue mentioned water and conservation are big topics right now.

Sue has a large yard at her home. The price of water is increasing and the need to conserve water is also needed.

An option for people to obtain information about what they can do at their homes can be found at www.localscapes.com. Classes are offered. Some of them are offered for free.

“Flip the Strip” is a class which is available. It is not simply removing the grass from the park strip and replacing with rock. Options are shown to plant drought resistant bushes and plants as well.

Sue mentioned she is going to “Flip the Strip” at her home and post progress photos on Facebook.

Wade, Jon and Curtis suggested, with Sue's permission, that the photos be posted on the city Facebook page and inform people about this website and what is being done.

Curtis mentioned his park strip is rock. Drip lines were installed to the trees. Curtis also removed some grass on the side of his home and replaced it with cement.

The city recently removed all of the grass and dead trees from the park strip at approximately 250 East 600 South and replaced with decorative rock. The city has also done this in other areas of town such as 1000 East and 100 North by Smithfield Implement.

Jon mentioned the north end of the parking lot at the city office building recently had the grass removed and decorative rock and small bushes installed.

Curtis mentioned less water is used and the maintenance on the redone park strips is simply spraying the area to kill the weeds. The city will continue to get rid of nonessential grass long term.

Curtis thanked Sue for taking the time to find this resource. Now residents can be informed about it.

Sue mentioned the plants listed on the website are native to this area. The plants and bushes only need to be watered once a week.

Deon mentioned he attended a conference in Ephriam, Utah. Lots of areas in that city do not have park strips. They have wider sidewalks instead. Why not do the same thing here? Our sidewalks are only wide enough for two people. Wider sidewalks could be considered in the future.

Jon mentioned the park strip in the city was designed with the intent of being an area to store snow. The code of the city requires residents to clear sidewalks in front of their homes. If the sidewalk goes all the way to the curb there is no where for the snow to be placed. There is a purpose for having the park strip and not allowing it to be cement.

Deon mentioned the park strip is a storm water collection area in some places as well.

Curtis mentioned Neighborhood Non-Profit Housing put rock in all of the park strips in their new subdivision. Comcast has run their cable through the park strip and needs access to this area for repairs. Jon mentioned in some cases the Dominion Energy natural gas line runs through the park strip as well.

Deon mentioned the snowpack level was at 73% on Tuesday and was at 76% on Wednesday. Park strips absorb the water. The recent storms have helped with snowpack but water will be scarce this year.

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING RESOLUTION 22-02, A RESOLUTION ESTABLISHING THE MONTHLY CULINARY WATER SERVICE UTILITY RATE.

Curtis asked Justin to offer a summary of what has been discussed about this topic the last few months during city council meetings.

Justin stated the last culinary water rate increase was in February 2018 with an effective date of March 2018.

Water conservation is needed. Based on the current rate schedule the city cannot encourage water conservation as the budget would not be made from a revenue perspective if people cut back on usage.

Those accounts using over 100,000 gallons per month increases substantially in the summer months. In July 2021, there were 169 accounts which used over 100,000 gallons of water for the month. In December, during the winter, there were 16 accounts which used over 100,000 gallons for the month.

The majority of the comments heard by the staff, mayor and city council is those using more water should pay more. The comments received stated those using 50,000 to 100,000 or more gallons per month should pay substantially more.

There is a misconception the city oversees irrigation water. In Smithfield, there is the Cache Highline Water Association which is the canal on the east side of the city. There is also the Smithfield Irrigation Company which is mainly the center and west side of the city. Both of these companies are separate from the city and operate on their own. The city owns shares in both companies but controls neither company.

The city owns a small irrigation system east of Sky View High School where approximately 139 homes have access to irrigation water from the upper canal.

Some examples were given of the current water charge versus the proposed charge and they are as follows:

Gallons per Month	5,000	10,000	20,000	50,000	100,000
Current Charge	\$22.50	\$27.40	\$38.90	\$80.90	\$150.90
Proposed Charge	\$25.50	\$31.00	\$44.00	\$104.00	\$254.00
Increase	\$3.00	\$3.60	\$5.10	\$23.10	\$103.10

The current base rate is \$18.00 per month and would increase as follows as proposed:

June 1, 2022 \$20.00
July 1, 2023 \$22.00

July 1, 2024 \$24.00
July 1, 2025 \$26.00

The current tiered rate is:

0 Gallons to 6,000 Gallons charged at a rate of:	\$0.90 per 1,000 gallons used
6,001 to 10,000 Gallons charged at a rate of:	\$1.00 per 1,000 gallons used
10,001 to 15,000 Gallons charged at a rate of:	\$1.10 per 1,000 gallons used
15,001 to 20,000 Gallons charged at a rate of:	\$1.20 per 1,000 gallons used
20,001 to maximum charged at a rate of:	\$1.40 per 1,000 gallons used

The proposed tiered rate is:

0 Gallons to 10,000 Gallons charged at a rate of:	\$1.10 per 1,000 gallons used
10,001 to 20,000 Gallons charged at a rate of:	\$1.30 per 1,000 gallons used
20,001 to 50,000 Gallons charged at a rate of:	\$1.80 per 1,000 gallons used
50,001 to 75,000 Gallons charged at a rate of:	\$2.25 per 1,000 gallons used
75,001 to 100,000 Gallons charged at a rate of:	\$3.00 per 1,000 gallons used
100,001 to maximum charged at a rate of:	\$4.00 per 1,000 gallons used

****The public hearing opened at 7:21 P.M.****

ELIZABETH KIRKLEY: I have past experience in these types of increases. I know what I was required to present. The basis for the reason for the increase needs to be presented. A rate study should have been done. Historical information and a future forecast should be presented. I have not seen any of that. I have only seen the Resolution. I have not seen the basis for the increase. I have not been given any information. I think it would be very useful. I did the percentage increase for 2,000 gallons and it is 12%. Inflation is at 8.5%. Everything is going up. This is hard on young families and those on a fixed income. In the summer, the proposed increase is 42%. This is in excess of current inflation. I have a hard time buying into what is being proposed.

ELIZABETH SANT: I have done some math and come up with different numbers in my projections of your proposed fees. How do we get our water? I am new here. I have lived in Washington and New York City where we don't have to water our yards. I am shocked how much I have to pay for water here. Where can we see how much water we use? I think you need to find ways to incentivize saving water. The increase is a lot. I calculated my increase from last June if I used the same amount of water and it would be \$34. In August, it would cost me an additional \$70. The increase seems like a lot. It will be hard in the summer months. I think your estimates are wrong. I think the increase is more like \$120 per month not \$104. We are concerned.

LUKE BAIR: What is this increase going for? I deal with water at my job at Utah State University. I have to account for everything. Logan City recently did an increase and it was only two cents per 1,000 gallons. I hope this is not just to help the budget but is for the tank and other projects. You can make money selling water. The Logan City increase might have been ten cents. Why not do something like them? Where is the money going? I am not opposed to a small

increase. Many new homes are being added in the city. A \$1.00 or \$2.00 increase per 1,000 gallons used is a shock to the system. I am okay with a small rate increase. Why does the base rate need to go from \$18 to \$20? Why not from \$18 to \$19 and then small increases to the tiered rate? There should not be any large increases. Many more homes are being added to the system so more revenue is coming in. The water outlook this year is not great. Much of the city is not on irrigation water. There is not any secondary water in my area of town. All of us have to use culinary water for everything.

JAMES BURT: I agree with the other comments. I was thinking not such a big increase as well. Do small incremental increases. I have been dealing with city water issues for years. The city tried to bill me \$11,000 for water for one-month years ago. I had some water meter problems. It took a year to fix it. I am not on autopay because of it. Why is the base rate increasing? There is not any secondary water available where I live. I easily use 45,000 to 50,000 gallons per month in the summer. A family of six will use 10,000 gallons per month in the winter months. I support what others have said. I hope you consider our comments. Everything is going up but our wages are not going up that much. Get us a rate study to review. Put it out there for us to see. Be more transparent. Give us more information. We don't know what is being considered. I have to call the city office and dig it out from them. The public does not know what is going on or this room would be packed tonight.

CURTIS: How would you like to receive information from the city?

JAMES: I get the emails including the agenda. It needs to be more clearly stated. An Ordinance number means nothing to us. We want to see the specifics. This is a hot topic. I know our storm water utility fee is the highest in the valley. I did a survey and the next closest is \$6.00 per month. You are collecting a lot of money for whatever is happening in that fund.

CURTIS: We watch what other cities are doing. We compare rates but each city has different expenses and debt service. Do you read the city council meeting minutes?

JAMES: Sometimes.

CURTIS: We discuss water all the time. We discuss water infrastructure all the time. We have a list of projects which need to be completed. We did a tour of our pipeline coming down the canyon. It is over 100 years old. We are saving funds for infrastructure projects. Are we providing the best information we have? Probably not. We have discussed what is the easiest way to get it to people. We did a writeup in a newsletter about water and our plans. We are always looking at the big picture. We recently drilled a new well. We are getting more water from it than we anticipated. We paid cash for the project. We are working on the pumphouse now. As a council we are discussing ways to get information out there whether through email, the newsletter or other means.

JAMES: It feels like we are not getting enough information. People appreciate information.

CURTIS: Contact us. We want to be transparent. We need to figure out how to get the information out better. We take requests like this seriously.

EDITH LILLYWHITE: I live in the southwest portion of town. I have irrigation water available. We will be restricted this year. Irrigation and culinary water must be conserved. I am glad I removed some bushes and no longer have to water them. My water bill went up last month by \$5.00 because of using my dishwasher. I hardly use any water. There are only two people in our home. We don't use a lot of water. I feel for young families because of rising costs. We paid four impact fees last year on the four structures we built. We had to extend the waterline to the

neighboring parcel at our expense. It was hard paying for a project that ran past our property line. The contractor hit an unknown irrigation waterline in the area installing the pipe. We try and conserve. What does the impact fee go towards?

JUSTIN: The Dry Canyon water tank project. The new well at Central Park. Those are a couple of recent projects impact fees have been applied too.

EDITH: I don't use the dishwasher to conserve water.

STEPHANIE BURT: I have a suggestion. It is a big jump from \$1.30 to \$2.00 for that tier. We have no secondary water. I think it would be better to be \$1.30 then \$1.50 then \$1.70. There should not be such a big increase in the tiers.

JEFF BARNES: My water bill went up this winter. I discovered I had a small leak. The small leak resulted in thousands of gallons going into the ground. It raised my bill extensively. I am in favor of those using more water paying a higher price. It is common sense. A few years ago the city council recommended to Neighborhood Non-Profit they xeriscape the park strip on their new subdivision. They did that after if I remember correctly Phase 1 of their project. It is all gravel in new projects they are doing. There is not any grass in the park strip in their new projects.

****The public hearing closed at 7:44 P.M.****

CONTINUED DISCUSSION ON RESOLUTION 22-02.

Wade mentioned he had several discussions with residents on this topic over the last few weeks. Nobody is disagreeing that things cost more now. The new well was supposed to cost around \$1,000,000 and cost closer to \$1,500,000.

Wade asked Justin what the cost of the new tank will be? Justin replied it has not been put out to bid but the anticipated cost is \$8,000,000 plus for the new three-million-gallon tank and required infrastructure.

Wade mentioned the increase directly affects him. Wade has five children at home under the age of eight. Inflation is the highest it has been in 40 years at 8.5%. Wages are not increasing at the rate of inflation. Diesel cost \$2.52 per gallon last year at this time and right now it is around \$5.00 per gallon.

The city has as list of projects which need to be completed. The pipe from the springs up the canyon was installed around 1910. The pipe is leaking and has water loss. Pipe has gone up in cost substantially.

The consensus of those who Wade talked to is that those who use more water should pay more for it. The question is how much more.

Grant funding has been applied for to help pay for the new water tank. None of the grants in this regard have been approved so far.

Funds have been collected over the last few years to pay cash for projects so loans were not needed.

Wade stated he was not comfortable with the tiered rate as proposed and would recommend making some changes. The lower end could possibly be decreased and the higher end increased.

All costs are increasing and items must be paid for to keep the system operating.

The city has a master plan for the storm water system and residents can review the plan at their discretion.

Wade's goal over the next 3 ½ years he is in office is to keep the city financially sound.

Wade stated he wished small incremental increases had been done over the last few years. An increase is necessary at this time. The residents will not be happy because any increase is not something anyone wants.

Curtis mentioned this discussion has been ongoing for the last few months and is not something new. It has been reviewed a few times by the council.

Jon mentioned the city has a short- and long-term plan. The city has a water master plan it uses as a guide. This discussion is not new as the council has been reviewing the rate the last couple of months. Funding is needed for many projects and to operate the system.

An increase effects everyone in the city but is especially hard for those on a fixed income. When expenses increase then other areas must be cut back at home because wages are not changing much.

Utah is the second driest state in the country. It is a proven fact that irrigation water restrictions do not work. People will actually use more water when on restrictions.

The number one way to get people to conserve water is by having them pay more.

The city does not have the technology in place for residents to be able to monitor their water usage by the day or week. Meters are read once per month.

Deon stated the biggest misconception about increasing the water rate is that the increase is to satisfy new growth. That is simply not true. New growth pays for itself. Impact fees are charged for water, sewer, storm water and parks. The developer also pays for all of the new infrastructure included in their project. Costs are continuing to increase. The city has undercharged for water for many years.

Deon stated he supported an increase but would only support a base rate increase for this year and next year. When a new city council is elected, they should review the water rate and set it at that time in two years. Future council members need to make these hard decisions as well.

Sue stated she would prefer to increase the base rate a little bit more and reduce the tiered rate. It is easier for people to budget if there are set costs.

Curtis mentioned the city is the biggest consumer of water in the city. The city has cut back and areas are going to burn up. Park strip watering has been cut back substantially. Half of Forrester Acres has been converted from culinary water to irrigation water. The cemetery has been converted to irrigation water. When irrigation water runs out the cemetery is going to dry up and turn brown. The city council toured the springs and water tanks of the city. Last year the system alarmed a couple of times because the level got to low in the tanks.

The Weber Basin Water District is starting off this year on watering turns.

A local city in the valley is considering increasing their highest tiered rate to \$18.00 per 1,000 gallons used to force people to conserve.

The city is in a good position with water rights and shares but if people are not willing to do their part and cut back some hard decisions will have to be made.

The city drilled a new well last year. Right now the pumphouse is being designed and will go out to bid soon. Once it is designed the pumphouse will be built and the new well will be connected to the culinary water system.

Curtis mentioned he removed the grass in the park strip in front of his house. Grass was also removed on the side of his home. It is everyone's responsibility to cut back and conserve.

The water master plan is being followed. Projects are being completed. They take time and have a substantial expense. The goal is to pay for these projects with cash and not a loan.

Curtis thanked those who spoke at the public hearing for being courteous and stating their concerns and offering other options.

This year will be a major struggle for all local irrigation companies. They are starting the watering year under restrictions.

The council will continue to review the Resolution and vote on it at a future council meeting.

CONTINUED DISCUSSION ON THE FISCAL YEAR 2023 BUDGET WHICH IS THE PERIOD OF JULY 1, 2022 – JUNE 30, 2023.

Justin mentioned the public hearing on the new budget will be held at the May 11th city council meeting. Approval of the new budget will happen at the June 22nd city council meeting.

Department heads are still working on obtaining quotes for equipment purchases.

All of the department heads will be in attendance at the May 11th council meeting to answer any questions.

The health insurance renewal came in and is way to high to be considered. The broker for the city is researching other options. Options should be ready for the council to review at the May 11th city council meeting. The staff was very disappointed in the high renewal amount.

Costs on all items are increasing substantially. A fire hydrant the city uses on a regular basis was just quoted. Previously the cost was \$4,000 to \$5,000. The quote which was just received was in the amount of \$11,500.

DISCUSSION AND POSSIBLE VOTE ON AMENDMENTS TO THE EMPLOYEE PERSONNEL MANUAL.

Justin mentioned there a few changes the staff would like the council to consider making to the employee personnel manual.

Right now there is a cap on the premium amount paid for health insurance for the employees. It is a set number. The proposal is to remove the hard cap and replace it verbiage which states the amount will be reviewed and determined on a yearly basis during the annual budget process.

As an incentive in trying to hire new employees a request is being made to add verbiage where if a full-time employee does not utilize the health insurance provided by the city, they would get up to 50% of the premium cost for single or two-party coverage put into a 401(k) or added to their wage.

A section under “Jury Duty” would be removed stating the employee must surrender the small payment they get from serving.

Under Personal Time Off (PTO) a paragraph about using PTO to bridge the pay differential during certain situations must be removed. Workers’ compensation and short-term disability policy requirements do not allow this.

The “Bereavement Policy” needs to be updated adding some new verbiage regarding miscarriages. The verbiage comes from legislation adopted this year by the state.

Curtis asked what other cities are doing in regard to employees who don’t utilize city sponsored health insurance? Justin replied there is no consensus. Some offer less than is being proposed and others offer more.

Wade stated he was not aware of the changes to the state bereavement policy.

A motion to adopt changes to the Employee Personnel Manual was made by Wade, seconded by Jon and the vote was unanimous.

Yes Vote: Wall, Hyer, Hunsaker, Wells, Campbell

No Vote: None

CITY MANAGER REPORT

Justin mentioned Craig is in the process of submitting an application for financial assistance on the requirement to start metering irrigation water users. The application is due in May.

Jon mentioned there is available funding which will pay for up to 70% of the cost of the project.

Curtis asked if the cost of replacing water meters in the past can be recouped by the city? Jon replied this is for irrigation water metering not culinary water metering. Currently, none of the irrigation water users are metered on the city owned system.

The irrigation system owned by the city, which is fed by the Cache Highline Canal, has approximately 139 homes connected. All of these homes will be required to have a water meter in the future. The meters will have to be read once a month and the information reported to the state.

Jon mentioned Craig is currently researching what water meters are available which can meter irrigation water but are compatible with the software the city uses for culinary water meters.

Justin mentioned Craig is researching what other cities are doing in regard to Juneteenth. It is now a federal and state holiday. The council will have to decide at a later date if it is a holiday the city wants to observe. If the city wants to observe that day the Preference Day the employees receive on a yearly basis would be eliminated. There is not a consensus on what other cities are doing in this regard. Some are observing, some are not and the majority have yet to decide.

COUNCIL MEMBER REPORTS

Curtis mentioned Council Member Reports will start being an item on the agenda again in May.

Curtis asked Deon to have the Lions Club let the Rec Center know who the Citizen of the Year is at least a week before Health Days so some banners and other things can be ordered.

The Health Days Parade will be held on Saturday, May 14th.

Curtis mentioned himself and Mayor Monson would not be available to attend the annual Easter Egg hunt at Mack Park on Saturday, April 16th. Deon stated he would attend the event on behalf of the city council.

Deon mentioned the Lions Club is tentatively going to make beds on the Day of Service, April 30th, for families that do not have beds at their homes.

Some quilt tops have been donated. Some quilts might be completed for those in need as well.

Another possible project is eyeglass testing and cleaning. This is a good project for the elderly who cannot help on other more physically intense projects.

The Lions Club annual spaghetti fundraiser will be held on Thursday, April 14th at the Lions Lodge from 5:30 to 7:30 P.M. Ticket Prices are: Adults \$8, Seniors 60 and above \$5, Children 3-12 \$5 and under two are free.

****Wade made a motion to adjourn at 8:23 P.M.****

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, April 13, 2022**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Sue Hyer

1. Approval of the city council meeting minutes from March 9, 2022.
2. Resident Input
3. Discussion with representatives of CAPSA regarding April being Sexual Assault Awareness Month.
4. Discussion with a representative of the Bear River Local Homeless Council.
5. Recognition of Fire Chief Jay Downs for receiving the Instructor of the Year Award from the Utah Fire and Rescue Academy.

6. Public Hearing for the purpose of discussing Ordinance 22-06, an Ordinance annexing Cache County Parcel Number 08-044-0041. The parcel is located at approximately 510 East 600 North. The parcel totals approximately 16.54 acres of which 7.46 acres is already located within the city limits.
7. Discussion and possible vote on Ordinance 22-06.
8. Discussion and possible vote on Ordinance 22-05, an Ordinance rezoning Cache County Parcel Number 08-104-0027 from A-5 (Agricultural 5-Acre) to M-1 (Manufacturing). The parcel is located at approximately 450 West 600 South and is approximately 6.19 Acres.
9. Discussion on re-printing the Smithfield City History Book.
10. Discussion on the “Flip Your Strip” program which is a program to help conserve water in park strips.
11. Public Hearing for the purpose of discussing Resolution 22-02, a Resolution establishing the monthly culinary water service utility rate.
12. Continued discussion on Resolution 22-02.
13. Continued discussion on the Fiscal Year 2023 Budget which is the period of July 1, 2022 – June 30, 2023.
14. Discussion and possible vote on amendments to the Employee Personnel Manual.
15. City Manager Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.