

SMITHFIELD CITY COUNCIL

JANUARY 26, 2022

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, January 26, 2022. The meeting began at 6:30 P.M. and Mayor Kris Monson was in the chair. The opening remarks were made by Wade Campbell.

The following council members were in attendance: Curtis Wall, Sue Hyer, Jon Wells and Wade Campbell.

Deon Hunsaker was excused.

City Manager Craig Giles and City Recorder Justin Lewis were also in attendance.

VISITORS: Jeff Gittins, Lynda Gittins, Jeff Barnes, Barbara Gutke, Stephen Teuscher, Sharon Johnson, Donya Harvey, Merrilee Wells, Elizabeth Hassell, Glen Jay Thornley, Eric Bingham, Craig Neilson

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JANUARY 12, 2022.

A motion to approve the January 12, 2022 city council meeting minutes was made by Wade, seconded by Curtis and the vote was unanimous.

Yes Vote: Wall, Hyer, Wells, Campbell

No Vote: None

Absent: Hunsaker

DISCUSSION WITH THE HISTORICAL PRESERVATION COMMISSION ON THE DOUGLASS MERCANTILE BUILDING.

Mayor Monson stated she called this meeting to get an update on the Douglass Mercantile Building. What are plans for the future? How is funding for the project going to be obtained?

Jeff Gittins mentioned he is the President of the Historical Society and Chairman of the Historic Preservation Commission.

Six of the seven members of the commission were in attendance at the council meeting. Michael Harris could not attend because he was sick.

Jeff thanked Curtis for his help cleaning out the building.

Jeff informed the council that Steve Cornell worked for the State of Utah. Steve created a concept plan for the building which would turn it into a museum.

The building is on the national register.

The upstairs of the building was used as an entertainment area for the city at one time. A piano was raised up and down as needed for the building. The piano is currently located in the DUP (Daughters of Utah Pioneers) museum in Logan.

History and heritage are a top priority in Smithfield.

The building being located on the highway offers great exposure for people to see it.

The historical society was given very little notice about the grant. The grant period opened on October 1, 2021. The historical society was not notified of the grant until October 6, 2021.

The priority of the commission has been to stabilize the building. Some rock and brick work have been completed. The rafters have been secured. The city staff ran a new waterline to the building.

A plan is needed to renovate the interior of the building as well as redo the landscaping outside of the building.

Handicap accessible bathrooms are needed in the building. The current restroom facilities cannot be used.

The wood floor needs to be stripped and refinished.

The walls need to be redone and new lighting is needed.

Signage is needed.

Jeff mentioned himself and his wife, Lynda, recently toured four museums. To be successful a story needs to be told. The story of this museum needs to be the history of the city.

To date, \$104,482 in grant funding has been received. Of the grant funding \$64,482 did not require a match. The remaining \$40,000 required a match.

Two residents donated the funds to purchase the building.

The current grant is from the Utah Division of Arts and Museums.

The annual Founder's Day celebration was held on October 9, 2021. Founder's Day in the city is October 10th.

Sharon Johnson helped the commission write and submit the grant.

The grant application was submitted on October 25th.

It is a blessing for the city to receive funding to pay for a new roof as it was unknown where the funding would come from to pay for this project.

Sharon Johnson stated there was specific protocol for the project. The project had to be defined. The impact on the community had to be listed. There needed to be community support for the project. The long-term plan for the building had to be included. This is a capital project meaning the funds can only be used for certain projects. This is one time funding approved by the legislature for the current fiscal year ending June 30, 2022. The state wanted to make sure some of the funding went to rural areas of the state. Cache Valley is considered rural for this type of funding.

Sharon mentioned she is on the advisory board for the State of Utah Board of Arts and Museums. The state was aware Sharon helped the historical society apply for the grant. Sharon recused herself as needed and did not help with the ranking or discussion on this project. The board wanted to make sure some of the funds were approved outside of the Wasatch Front area.

Mayor Monson asked what the next steps are after the roof is complete? Jeff replied the intent is to apply for RAPZ Tax funding to pay for interior improvements to the building. The goal is to open the building to the public. Exhibits need to be setup to tell the story of the city.

The building needs a new roof and the walls need to be secured. Anchors will be installed about eighteen inches into the walls and spread out about every two to four feet. After the anchors are installed, epoxy will be used to keep the anchors in place. Right now the roof is tin and would be replaced. The assumption is shingles are located under the tin. Curtis mentioned when he helped clean out the building, he noticed shake shingles were previously used on the roof.

Curtis mentioned Steve's report recommended shake shingles be used for the project. Jeff replied shakes are not affordable and the state was okay with high grade asphalt shingles being installed.

Jon mentioned the roof will be sheeted with 5/8" plywood and the new shingles attached to the plywood.

Jeff mentioned installing anchors in the walls will help with seismic issues with the building. Rain gutters and downspouts will be installed as part of the project.

Jon mentioned he was contacted last week by the general contractor for the project. The roofing bid portion of the project is only good through January 31st.

Jeff mentioned Larry Rodebush is the general contractor for the project.

New windows were installed on the west side of the building with funds donated by Rocky Mountain Power.

The work included in the grant must be completed by June 30th. The work needs to be lined up now in order to meet the project deadline.

Jeff stated the grant is a gift and godsend that the historical society had not planned on and it was an answer to their prayers.

Sharon mentioned once the grant is accepted by the city; the state will send a check to the city for the amount of the project.

Glen Jay Thornley mentioned Jon has been a godsend for the historical society. He is the first council member to dig in and help the historical society according to Glen Jay.

Glen Jay is no longer a member of the historical society but has been in the past.

Glen Jay didn't know Sharon was a resident of the city but she has been a tremendous help in applying for the grant. Donya Harvey has deep roots in the community and is a tremendous asset to the community and the historical society. Lynda Gittins is obedient and faithful and always gets things done.

Glen Jay stated the city is falling behind other local communities such as Hyrum, Wellsville and Franklin in regard to displaying the history of the city. A temple is coming to the city and it is time to start displaying community pride. Respect needs to be given to our forefathers.

Jeff stated it is time to move forward and not backward. It has taken 3 ½ years to get to this point and many things have been accomplished. This is a great opportunity to work together. The building will be something to be proud of and cherish long term. The youth of the city will be able to understand their heritage.

Jeff mentioned the time he was most offended in his life was when he was told nothing special ever happened in Smithfield.

Mayor Monson asked what the next steps are? What is the cost to finish the building? Where is the money coming from? The \$50,000 grant is amazing and a once in a lifetime chance but what guarantee is there the building will ever be finished?

Jeff asked Mayor Monson if she had any ideas where funding could be obtained from? Mayor Monson replied she did not and stated grant opportunities were the best option.

Jeff stated the roof is the next project to be completed. The following step would be to apply for RAPZ Tax funding as this is a good opportunity for the city. Construction drawings are needed so bids can be obtained. Bids will be required for a RAPZ Tax application.

Jon mentioned the CLG (Certified Local Government) Grant must be completed by the end of August 2022. Once the project is completed the city can seek reimbursement. The grant is in an amount of up to \$18,000. The funds would be used to pay the architect to draft the plans for the building. Construction drawings are needed so future projects can be bid.

Curtis mentioned the estimate provided by Steve in 2020 to redo the building was \$668,000.

Jeff mentioned Steve's report contains a list of priorities as well. An elevator is not needed unless the second floor is going to be utilized.

Jeff stated he believes local contractors are willing to help and donate to the project.

CLG stands for Certified Local Government. The city had to become a CLG to qualify to apply for CLG funding. CLG funding is federal funding.

A new furnace with air conditioning is needed in the building.

There are options to apply for accessibility grants to help pay for an ADA restroom.

Curtis mentioned CDBG (Community Development Block Grant) funding could be applied for to redo the restrooms and make them ADA compliant.

Jeff mentioned the city receives some RAPZ Tax funding based on the city's population and the rec center has utilized this funding in the past. The Historical Society could utilize the funds this year.

Jeff Barnes stated the Historical Society works hard and have formed many committees and assigned them various tasks. Jon was assigned as the liaison to the commission and provided the council a monthly report on what was going on. One of the top priorities of the commission is to create a museum where all of the items from the log cabin could be moved into. The cabin is in disrepair. The building is in a good location on the highway and was paid for with donated funds. The goal and objective since the building was purchased was to create a museum. Grants have continuously been applied for to pay for projects for the building. These types of projects take a long time. The Wellsville tabernacle project took 20 years or so. The Oneida Academy building is still being renovated a couple of decades later. The building was moved and is slowly being restored on the interior. This project should not be stopped because it is unknown where the next funding will come from. The city is always looking for funding. Hyrum has a museum and it took time as well.

Curtis mentioned over \$5,500,000 had been spent on the Oneida Academy building in over two decades. The interior renovation has yet to start. The building is privately owned. The Larry Miller family donated \$500,000 so the building could be moved to its current location. A different Miller family donated funds to help with the creation of the Hyrum museum.

Jeff Barnes stated the mayor wants a detailed plan of what is next and answers to questions that cannot be answered at this time.

Mayor Monson stated the council is responsible to oversee the spending of taxpayer dollars. The funds need to be spent wisely and carefully. The building may or may not be finished after the roof project is completed. Construction costs have risen substantially since the original estimate was provided in 2020.

Curtis mentioned he was told by a representative of the Cache County School District they were told new brick and mortar buildings will cost \$250 to \$275 per square foot. With increasing prices it won't be long and pricing will be \$300 per square foot. The modular buildings being

installed at the schools cost approximately \$400,000 each. If a new senior center were built it would cost over \$1,000,000 so the existing building will need to be remodeled instead.

Jeff Barnes stated he is hopeful the city will not turn down the current grant because it will hurt the commission and city short term and long term. If the grant is turned down future grant applications will not be approved by the state.

Jeff Gittins stated he did not like the examples used of unfinished projects like the Oneida Academy. There are other examples, such as in Hyrum, where projects were started and finished.

People are wanting to donate to the project. They see the council being hesitant to support the project by calling a meeting like this. They are now hesitant to donate because they are not sure their funds will go to the intended purpose. If the city continues to hesitate on the project there is a good chance those willing to donate will not donate in the future.

Jeff Gittins asked what the commission has cost the city so far since it was created? Jon replied funding from two CLG Grants has been spent but most of the other spent funds came from private donations.

Jeff Gittins stated the trust of the residents cannot be harmed. The log cabin was never meant as a permanent location for the items located in the building. Mayor Ballam gave permission for the items to be moved into the building many years ago.

Jeff Gittins asked if there are any remaining funds in the RDA (Redevelopment Agency)? Craig replied there are very limited funds left in the RDA. Jeff replied funds could be used on the building where the area is considered blight.

Jeff Gittins mentioned there was talk of adding a museum onto the library when the building was expanded but the city decided not to spend the funds on the project. Mayor Monson replied the expansion was designed so the building could be added onto. A new wing could be added for a museum. Some of the pluses are better parking, close to a school, it would be a new building and would have better heating and air conditioning than the old building. The biggest drawback is that the Douglass Mercantile Building would not be preserved if a new building is built. Jeff replied he did not agree. There is adequate parking at the Douglass Mercantile Building. There is more space in the building than people think. People can park at the city office building if additional parking is needed. Parking is not a factor at the building.

Mayor Monson stated the council needs to know what the cost will be to finish the building. Jeff Gittins replied the commission has not cost the city any money so far. Mayor Monson replied she wanted to make sure the building could be finished long term.

Donya Harvey stated the purchase of the building was a purchase of trust. The donors donated the money for the purchase knowing it would eventually become a museum. The city council supported the request at that time. The current grant of \$50,000 is not wasted money. The building needs a roof no matter what else happens to it. The roof needs to be replaced before the next step can occur. Planning is needed so money can be obtained for each step. Old buildings

need to be protected. This building is in the process of being protected. New windows and a roof are part of the protection process. Stabilizing the brick is part of it. Finishing the architectural plans are the next step in the process. There has been a planned-out process from the start and this is the next step. To backtrack on this project now would be to violate the trust of the residents. There are different types of grant funding which can be applied for. Additional projects cannot be applied for without having the architectural plans completed. If the project stops now answers to the questions the mayor is asking will never be known.

Mayor Monson mentioned the council will decide at this meeting whether or not to accept the grant. Donya replied the city will be hurt in applying for future grants if this grant is turned down. Jeff Gittins stated by accepting the CLG Grant the commission is committing to a five-year plan on the building. The building is in that process right now. The building needs to be completed and opened. People are excited to see it. The cabin cannot be used as a museum. It was not meant to be used for that purpose. The grant is tax funds everyone in the state has paid so the city should take some of that tax back and utilize it on this building. Other entities want this funding if the city does not take it.

Jeff Gittins told a story about when the irrigation company hesitated in accepting a million dollar grant several decades ago. The grant was not obtained and the irrigation company was set back decades.

Sharon informed the council of how the grant process works. It is reviewed by the staff and then by the executive committee. At that point it is reviewed by the major committee. The next meeting is in March. If the grant is not accepted by the city there is not enough time to award the grant to another project and for the project to be completed by the end of June. It would be a burden to the state to have to reallocate the grant elsewhere now the project has been approved.

Mayor Monson stated she had been doing some studying on RAPZ (Restaurant, Arts, Parks and Zoos) Tax. In the past, the city used this funding in the rec department for projects which are a benefit to thousands of people. Within the last year over 1,000 new building lots have been approved. More space for playing and recreating is needed. The senior center is falling apart. The logs on the base of the building are severely deteriorating. Two council members are currently working on options to repair the building. Funding is need for recreational projects. The rec center building is over 20 years old. The Civic Center is in need of repairs. RAPZ Tax should be used on other projects not this building. Grants and donations should be used to fund the building renovation.

Jeff Gittins asked how RAPZ Tax funding could be used on renovation projects at the senior center or rec center? Mayor Monson replied if allowed recreational projects are done then funding which would have been allocated for those projects can then be allocated to the repair of the senior center.

Lynda Gittins stated RAPZ Tax funding cannot because for maintenance purposes. The funds can used for new projects such as the pickle ball courts, splash pad and restroom facilities. Funds cannot be used for maintenance and repair of existing facilities. Mayor Monson replied the rec department has a list of projects they would like to apply for which qualify.

Lynda stated the historical society has been told they can apply for RAPZ Tax funding this year as the rec department has applied for many years and this is their turn.

Mayor Monson asked who asked the historical society to wait to apply? Jeff Gittins replied Mayor Barnes and Jon asked for the application to be delayed until this year. The rec department had projects which they wanted to complete such as the pickle ball courts and the restroom at the Blue Sox diamond.

Mayor Barnes and Jon met with Craig and Rec Center Director Brett Daniels. A request was made to wait until 2022 for the historical society to apply for RAPZ Tax funding.

Jeff Gittins stated a request has been made for three years and the rec department asked for the application to be delayed for two years then an additional year was requested. Now it is the turn of the historical society to apply. The city should not submit multiple applications in the same year as it reduces the chance either will be funded. When are the rec department projects ever done? Why is the historical society always last in line? People enjoy culture and arts. Those people need to be considered as well. The rec department was not going to apply this year so the historical society could apply. Please let us apply. I think our applicant would be successful. The intent is to not take twenty years for the project to be completed. People will give time for this project. Curtis stated he did not agree with all of Jeff's comments.

Curtis mentioned the intent of the city is to apply for CDBG funding for repairs to the senior center. It is a hard process but funding can be obtained. This year there was \$750,000 in available funding. Twenty-two projects were submitted. RAPZ Tax funding cannot be used to maintain and repair the building and has never been considered.

Curtis stated he met with Cache County Executive David Zook, Betty Weeks and Alma Burgess to talk about what can and cannot be done with RAPZ Tax. In the last twenty years there has never been an approved project for a museum. The only request which was similar and approved is working income for the Utah Daughter's of the Pioneers building.

Alma is in the process of taking over the RAPZ Tax program from Betty.

Multiple applications can be submitted but normally more than one is not selected.

Brett Daniels was on the original RAPZ Tax board when it was created.

Alma and Betty are willing to attend a council meeting to discuss the RAPZ Tax program.

Jeff Gittins stated he wanted to check into this as his understanding of previous approvals was different than Curtis.

Curtis stated Betty is willing to provide a list of applied for projects and approved projects if needed.

Jeff Gittins stated even though a museum project might not have been approved before it doesn't mean it won't be approved in the future.

Curtis asked how long the preservation commission has existed? Jeff Barnes replied for about 3 ½ years.

Curtis mentioned the report completed by Steve was done in December 2020 but for some reason had never been shared with the council. Jeff Gittins replied he passed the report up the chain of command and it is Jon's or the mayor's job to supply the report to the other council members.

Curtis stated he would support accepting the \$50,000 grant but did not see a need for an elevator if the second floor is not going to be utilized.

Curtis stated he would estimate the remaining costs to finish the project are over one million dollars based on today's pricing.

Jeff Gittins asked Sharon if another evaluation could be done now? Sharon replied there have been some staffing changes and she was not sure if a new report could be done. An elevator or lift will not be needed if the second floor is not utilized.

Curtis asked for clarification on what needs to happen within five years as listed in the grant. Sharon replied the committee asks for the next steps. What are the most pressing needs? What will be done next.

Sharon stated she was told a RAPZ Tax application would be submitted this year so she included that information in the grant application.

Curtis asked if there was a current bid on the roof project? Has the price changed recently? Jon replied the bid from the roofer will remain valid through January 31st. The additional work provided by the general contractor is anchoring the roof to the walls as well as removing the chimney from the south side of the building.

Jon mentioned two contractors bid the job. Curtis asked who they are? Jeff Gittins replied one of them submitted a late bid so it was not considered. Curtis asked who it was. Jeff replied Shiloh Peck. Wade replied Shiloh is a good roofing contractor. Jeff mentioned Shiloh's bid was not accepted because it was late and did not include all of the required items needed for the project.

Craig stated the municipal code of the city requires the project be put out for bid. Three bids are needed if the project costs over \$25,000. The bids will need to be submitted to the city to keep on file. Jeff Gittins stated the state requires multiple bids for the project but they will accept just one bid if that is all that is received. Craig replied at this point, if the grant is accepted, bids should be solicited.

Wade stated he supported the purchase of the building when it was bought. The intent at that time was the building would be a museum long term. The original intent needs to be honored.

Wade asked how much the budget of the historical society is this year? Craig replied approximately \$10,000.

Wade stated he would not support building a new building for a museum. The current building can be invested in. The senior center needs to be repaired as well. All city buildings and departments need to be invested in. Time needs to be allowed for these projects to happen. Wellsville got \$85,000 in funding for structural improvements to their tabernacle building. It took twenty years to get the project done. The building opened last year. Projects take time. This project has started.

Wade mentioned the council needs to be more aware and involved with what is going on with the historical society moving forward. This was the first time Wade had seen Steve's report. Everyone can do better moving forward. The grant should be accepted and a new roof put on the building. At that point estimates for future projects can be obtained. An elevator is not needed at this time and should not be considered. The grant should be accepted and city code should be followed. The roof will enhance the building. The history of the city needs to succeed and be presented. Visitors will come to the city in the future. The building being located on Main Street is a good thing. The project might not be completed in five years. It might take more like twenty years like Wellsville. The Wellsville building is amazing now it is complete. Every old building cannot be preserved but this one can.

Mayor Monson mentioned this has been a great meeting where facts have been presented.

Mayor Monson stated everyone needs to work together and that has not happened in the past. The council needs to approve projects and expenditures. A single council member or the mayor do not have the authority to do that. The council as a body does.

Jeff Gittins asked how many council meetings the council has in 2022? Curtis replied sixteen.

Jeff Gittins mentioned Mayor Simmons chastised the historical society for not reporting more often. Then when they started to report often, they were told they were reporting too often.

Jeff Gittins stated he asked to get on the January council meeting. His request was denied because the council meeting was already published and full.

Jeff Gittins asked the council to not micromanage the historical society. If there are questions put an agenda item on the council meeting and they will attend and respond to questions and concerns.

Mayor Monson asked the commission to start meeting four times per year.

Mayor Monson asked if the meetings are recorded? Jeff Gittins replied meeting minutes are taken but the meetings are not recorded. Mayor Monson stated the meetings need to be recorded. Jeff Gittins asked if other committee meetings are recorded? Wade replied the library board meetings are recorded.

Mayor Monson asked for the commission to meet at 5:30 P.M. before council meetings so the council could attend the meeting if they choose to do so. The council wants to participate more with the commission in the future.

Jeff Barnes stated for the last two years Jon has given monthly reports on what the historical society is doing. It is not fair to say the council has not been updated on what is going on.

Jeff Gittins stated there has not been a conspiracy theory to restrict information to the city council. The information has been reported to Jon. The council has not been lied too. If there are problems getting the information to the council it is an internal problem which the council needs to resolve.

Jeff Gittins mentioned it will be hard for the commission to hold their meetings at 5:30 P.M. as most of them still have jobs.

Curtis mentioned he attended a commission meeting. Curtis stated he had never been treated so badly and that he would not go back to one of the meetings because of how he was treated. Curtis attended the second meeting held by the commission and was accused of things which made him think he should never attend the commission meetings again. Curtis stated Jeff Gittins made him feel like he should not attend the commission meetings. Curtis stated he attended the meeting so he could learn something. The meetings need to be held in the council room at the city office building as Curtis did not feel safe attending the commission meetings elsewhere. Curtis stated he was accused of not attending certain things or events. Curtis told Jeff Gittins he was attacked by him when in fact he just came to the meeting to learn. The council room is a safe area. The commission meetings should be held there. Curtis stated the meeting was held a couple of years ago and he still remembered who was in attendance and how he felt at the meeting which was not a good feeling. Jeff Gittins replied he was sorry Curtis felt that way.

Curtis stated he would like to attend the commission meetings. Curtis wants to know what is going on. Curtis worked with buildings as a livelihood and has good resources in helping with buildings and finding funding. Curtis voted yes to purchase the building and create the commission. Curtis does not harbor ill will towards the commission.

Mayor Monson stated all commission meetings must be recorded.

Jeff Gittins asked when the council room is available for meetings? Justin replied city council and planning commission meetings are held on Wednesday nights. The youth council meets one Thursday night per month. The council room should be available on Monday, Tuesday and most Thursdays.

Mayor Monson said herself and the council would like to work together with the commission moving forward and be more involved. Curtis concurred.

Craig stated state code requires all official bodies of the city to have written minutes and the meetings must be recorded. This would apply to the city council, planning commission, library board, tree committee and historical preservation commission.

Mayor Monson mentioned it might be good for the commission to be involved with the American Association of State and Local History. Lynda Gittins replied the commission is involved. A couple of members of the commission went to Vernal to some training. Normally the commission members attend local training events where significant travel is not required.

Sharon mentioned there are available resources for training. There are several in-person options as well as some webinars.

Mayor Monson mentioned the building and the historical cabin are being rekeyed to the city master key because the city staff does not have access to these buildings. Keys have been borrowed out and never returned.

The consensus of the city council was to accept the grant from the State of Utah in an amount just below \$50,000.

Mayor Monson stated she would notify the state the council has approved accepting the grant.

The city council took a short recess at 8:45 P.M.

The city council meeting was reconvened at 8:52 P.M.

EXECUTIVE SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. UTAH CODE ANNOTATED 52-4-205 (1) (A).

A motion to close the regular council meeting and open the executive session was made by Wade, seconded by Sue and the vote was unanimous.

Yes Vote: Wall, Hyer, Wells, Campbell
No Vote: None
Absent: Hunsaker

The executive session opened at 8:52 P.M.

Those in attendance: Mayor Monson, Curtis Wall, Sue Hyer, Jon Wells, Wade Campbell, Craig Giles and Justin Lewis

A motion to close the executive session and reopen the regular council meeting was made by Wade, seconded by Curtis and the vote was unanimous.

Yes Vote: Wall, Hyer, Wells, Campbell
No Vote: None
Absent: Hunsaker

The executive session closed at 9:25 P.M.

Jon asked given the requirement to receive bids on the roof project how did the council want to proceed. Craig replied municipal code section 3.24.060 requires bids for projects over \$24,999. Formal sealed bids are required. The bids are to be analyzed and then the project awarded.

Curtis asked if the two existing bids would work? Craig replied if the two existing bids were comparable in their scope of work.

Jon stated when the bids were received, they were obtained so an amount would be known to apply for on the grant.

Craig stated the municipal code should be followed now to approve a bid for the project.

Jon mentioned the current bid will expire on January 31st.

Craig stated if he were provided the scope of work on the project, he would write up the proposal and get it posted.

Jon mentioned he had not seen a contract yet for the construction drawings for the building. The anticipated cost is around \$7,500. The CLG Grant was going to be used to pay for the project. Wade mentioned the construction drawings are the next step in the process after the roof project is completed. Curtis concurred.

Jon stated once the architectural plans are completed then bids can be solicited to see what it will cost to finish the project.

Craig mentioned it is odd there is a project completion date of June 30th when the funds are sent to the city now to pay for the project. Jon replied photos of the finished project must be submitted at the end of the project.

Curtis asked if the display cases the historical society purchased a few years ago are still in storage? Craig replied that is correct.

Curtis stated it would be nice to display some of the historical items of the city in the display cases in the library. Mayor Monson concurred.

Wade asked for the dimensions of the display cases and stated he would talk with the library board about the proposal.

Mayor Monson asked if there is an inventory or list of the items in the cabin? Jon replied he was not sure but would find out.

Jon stated old photos had been scanned and a copy saved so it would always be available.

Mayor Monson mentioned she would talk with Sharon Johnson about the proper way to document items.

Wade made a motion to adjourn at 9:37 P.M.

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335**

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, January 26, 2022**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from January 12, 2022.
2. Discussion with the Historical Preservation Commission on the Douglass Mercantile Building.
3. Executive Session to discuss the character, professional competence or physical or mental health of an individual. Utah Code Annotated 52-4-205 (1) (a).

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.

Quote of the month:

Civility costs nothing and buys everything. - Mary Wortley Montagu