

# CIVICREADY MASS COMMUNICATION SYSTEM

Smithfield City has teamed up with CivicReady for the use of their mass communication system. Stay informed. Stay Safe. Sign up to receive emergency and non-emergency communications from Smithfield City.

## Customize your profile to receive alerts via:

- Email
- Text Message
- Voice Message
- Mobile app notification when you download the **myAlerts** app.

When you sign up, you can select the language of your choice as there are many different options available.

## How to Subscribe. See the step-by-step instructions listed below.

1. Go to the following website: <https://smithfield-ut.myfreealerts.com/>
2. Click on "Sign Up" in the Sign up for Notifications box.
3. Here is where your information will be entered.
  - a. First Name
  - b. Last Name
  - c. Email Address
  - d. Cell Phone Number for texts and voice alerts
  - e. Home Phone in the "Voice Alerts" section if you want a call to your home
  - f. Your home address in "Current Location"
  - g. Select your preferred written language
  - h. Select your preferred spoken language
  - i. Select the "Alerts I Want To Receive", you must check the boxes next to the notification groups you want to receive notifications from. The options are as follows:
    - i. Emergency Alerts
    - ii. City Council
    - iii. General Notifications
    - iv. Historical Preservation Commission
    - v. Library Board
    - vi. Planning Commission
    - vii. Tree Committee
4. Review the Terms of Use and select the box next to "I agree to the terms of use."
5. Check the box next to "I'm not a robot".
6. The last step is to click on "Sign Me Up."
7. You will receive an email from [alerts@civicroady.com](mailto:alerts@civicroady.com) to activate your profile.
8. Once you click the link in the email your account is now active and no further action is required.

Changes to Notifications can be made at anytime by going back to the website listed in Step 1 and clicking on "Modify or Unsubscribe".

## Here is an example of some of the notification groups.

- Emergency: All emergencies including police and fire department emergencies, waterline breaks, flooding and more.
- City Council: Agenda and meeting information.
- General Notifications: Health Days, other non-emergency related messages such as road closures for repairs, scheduled infrastructure repairs and more.
- Historical Preservation Commission: Agendas
- Library Board: Agenda and meeting information.
- Planning Commission: Agenda and meeting information.
- Tree Committee: Agenda and meeting information.

## myAlerts App

Weather and other emergency notifications such as flooding in your specific location can be received through the free myAlerts App which is available for Apple and Android users.

